

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
FEBRUARY 13, 2020**

1. OPENING

The February 13, 2020 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 4:00p.m. Mr. Kretzmann, Mr. Platte and Mr. Hagy were present at roll call. Also present were Kathy Killen, Josephine Carrelli, CJ Gilcher, and those members of the public who signed the February 13, 2020 sign-in sheet.

2. ADOPTION OF AGENDA

Mr. Platte made a motion, second by Mr. Kretzmann, to approve the agenda as presented. Upon roll call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Kretzmann made a motion, second by Mr. Platte to approve the minutes of the Board meeting of January 30, 2020 as presented. Upon roll call vote, all voted aye. Motion carried.

4. PAYMENT OF BILLS

Mr. Kretzmann moved to approve payment of the bills as presented. Mr. Platte seconded. Upon roll call vote, all aye. Motion carried.

5. COMMUNICATIONS

Mr. Gilcher presented a request from 2 residents on Hardwoods Ln to allow the City of Pataskala to provide them water service as the District is unable to serve them.

Mr. Platte made a motion, second by Mr. Hagy to relinquish rights to serve water at 28 Hardwoods Dr. so the City of Pataskala can serve. Upon roll call vote, all voted aye. Motion carried.

Mr. Platte made a motion, second by Mr. Hagy to relinquish rights to serve water at 30 Hardwoods Dr. so the City of Pataskala can serve. Upon roll call vote, all voted aye. Motion carried.

Mr. Gilcher presented a copy of the EPA newsletter Spigot News. They wrote a story about the new water plant and he wanted to make the Board aware of it.

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Mr. Gilcher stated there was an email from a customer who was upset about the rate structure and the minimum bill. This customer had been in contact with Mike Fox while he was still on the Board but never got her issues addressed. Mrs. Carrelli stated she lives by herself with an average consumption of 750 gallons per month and she does not feel like it is fair to pay the minimum. Mr. Kretzmann asked Mrs. Carrelli to forward her information to him and he would respond to her concerns.

6. PUBLIC COMMENTS

Mr. John Jones attended the meeting and asked how the District obtained the property on National Rd and why they paid \$450,000 for it. He stated he was in negotiations to buy it for \$350,000.00. Mr. Kretzmann stated that property was needed and the District bought it. He stated they were not aware there were any other bidders for the property as that would not be our concern. He stated he does not have access to his property across the creek because it is land locked and this is why he had interest in the property to begin with. Mr. Kretzmann stated they could look into the issue and see if anything could be done regarding access to his property.

Mr. Jones also had concerns with water haulers filling their trucks on Humphries Dr. He said he sees trucks filling up there with no meters and wanted us to be aware of it. Mr. Gilcher asked him to call the office if he sees it and we would investigate.

7. GENERAL MANAGER'S REPORT

WTC CONCENTRATE FORCE MAIN PROJECT:

Mr. Gilcher stated they are currently boring in sections of the line. He stated they were working with the Township on a couple of issues where they got closer to the road than the Township preferred. They made some alignments changes and everyone is happy with the changes that were made.

RESOLUTION-BILL OF SALE FOR WATKINS GROVE PHASE II WATER LINE IMPROVEMENTS:

Mr. Gilcher presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Platte made a motion, second by Mr. Kretzmann.

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R 2020-011

1. WHEREAS THE DISTRICT ENTERED INTO A DEVELOPMENT AGREEMENT WITH NRS PROPERTIES UNLIMITED, FOR WATKINS GROVE PHASE II ON DECEMBER 27, 2016, AND
2. NRS PROPERTIES UNLIMITED HAS COMPLETED ALL REMAINING PUNCH LIST ITEMS AND HAS FULLFILLED ITS CONTRACTUAL REQUIREMENTS REGARDING THE CONSTRUCTION OF THE WATER LINE INFRASTRUCTURE, AND
3. THE BOARD OF TRUSTEES APPROVES OF SAID BILL OF SALE FOR THE WATER LINE FACILITIES IN WATKINS GROVE PHASE II, AND
4. THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2020-011 WAS APPROVED.

RESOLUTION-BILL OF SALE FOR WATKINS GROVE PHASE II SANITARY SEWER LINE IMPROVEMENTS:

Mr. Gilcher presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Kretzmann made a motion, second by Mr. Hagy.

R 2020-012

1. WHEREAS THE DISTRICT ENTERED INTO A DEVELOPMENT AGREEMENT WITH NRS PROPERTIES UNLIMITED, FOR WATKINS GROVE PHASE II ON DECEMBER 27, 2016, AND
2. NRS PROPERTIES UNLIMITED HAS COMPLETED ALL REMAINING PUNCH LIST ITEMS AND HAS FULLFILLED ITS CONTRACTUAL REQUIREMENTS REGARDING THE CONSTRUCTION OF THE SANITARY SEWER INFRASTRUCTURE, AND
3. THE BOARD OF TRUSTEES APPROVES OF SAID BILL OF SALE FOR THE SANITARY SEWER FACILITIES IN WATKINS GROVE PHASE II, AND
4. THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF

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TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2020-012 WAS APPROVED.

RESOLUTION TO HIRE BRYAN HILL:

Mr. Gilcher presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Platte made a motion, second by Mr. Kretzmann.

R 2020-013

1. RESOLUTION TO HIRE BRYAN HILL FOR THE FULL TIME WASTEWATER/COLLECTIONS SYSTEM OPERATOR POSITION AT \$20.00 PER HOUR PENDING SUCCESSFUL BACKGROUND CHECK AND PRE-EMPLOYMENT DRUG SCREENING.

2. That is found and determined that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board of Trustees, and that all deliberations of this Board of Trustees and of any of its committees resulting in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Revised Code of Ohio.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2020-013 WAS APPROVED.

RESOLUTION TO HIRE DEREK GREENLEE:

Mr. Gilcher presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Platte made a motion, second by Mr. Hagy.

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R 2020-014

1. RESOLUTION TO HIRE DEREK GREENLEE FOR THE FULL TIME WASTEWATER/COLLECTIONS SYSTEM OPERATOR POSITION AT \$20.00 PER HOUR PENDING SUCCESSFUL BACKGROUND CHECK AND PRE-EMPLOYMENT DRUG SCREENING.

2. That is found and determined that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board of Trustees, and that all deliberations of this Board of Trustees and of any of its committees resulting in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Revised Code of Ohio.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2020-014 WAS APPROVED.

RESOLUTION TO AUTHORIZE PURCHASE OF FORD F-450 CAB & CHASSIS TRUCK:

Mr. Gilcher presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Kretzmann made a motion, second by Mr. Platte.

R 2020-015

1. RESOLUTION TO AUTHORIZE THE PURCHASE OF A 2020 FORD F-450 CAB & CHASSIS TRUCK FOR THE COLLECTIONS DEPARTMENT IN THE AMOUNT OF \$45,246.00 FROM LEBANON FORD, LEBANON, OHIO.

THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

Mr. Hagy stated he would rather buy local and asked if that was an option. Mr. Gilcher explained it would save the District almost \$1,500 to buy from Lebanon through the State bid so he felt like that was the best choice.

Mr. Platte asked Mr. Gilcher to relay to the local dealership that we would like to stay

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local to see if anything could be done regarding the cost difference for future purchases.

UPON ROLL CALL VOTE, MR. KRETZMANN AND MR. PLATTE VOTED AYE. MR. HAGY VOTED NO. RESOLUTION NO. 2020-015 WAS APPROVED.

RESOLUTION TO AUTHORIZE PURCHASE OF FORD F-150 EXT. CAB TRUCK:

Mr. Gilcher presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Platte made a motion, second by Mr. Kretzmann.

R 2020-016

RESOLUTION TO AUTHORIZE THE PURCHASE OF A 2020 FORD F-150 EXT. CAB TRUCK FOR THE WATER DEPARTMENT IN THE AMOUNT OF \$30,341.00 FROM COUGHLIN FORD, PATASKALA, OHIO.

THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2020-016 WAS APPROVED. MOTION CARRIED.

8. OFFICE MANAGER'S REPORT

Mrs. Carrelli stated she added a couple more changes to the employee handbook and provided the Board with a copy of those changes. Mr. Gilcher stated he would like the Board to review the changes as soon as possible so it can be forwarded to Mr. Albers for review and hopefully be passed by the Board in the next couple of meetings.

Mrs. Carrelli presented a resolution for the Board's consideration and approval:

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RESOLUTION:

Mr. Kretzmann made a motion, second by Mr. Hagy.

R 2020-017

RESOLUTION TO REMOVE THE WATER AND SANITARY SEWER ASSESSMENT AND FILE AN UPDATED AFFADAVIT OF FACT FOR PARCEL # 045-152964-00.000 AS THEY HAVE BEEN PAID IN FULL.

THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2020-017 WAS APPROVED.

9. ATTORNEY'S REPORT

There was no attorney present at this meeting.

10. EXECUTIVE SESSION

There was no need for executive session.

11. TRUSTEES' COMMENTS

Mr. Hagy stated he would like to see the gates opened back up at the entrance from Zellers Ln. Mr. Gilcher stated it was in the plans from the beginning to close off that access once the new entrance from York Rd was available. Residents along Zellers Lane have complained through the years about the traffic and work and delivery trucks.

Mr. Hagy stated he felt like it could be a safety issue with the gate being locked and felt we should have it remain open.

Mr. Gilcher also stated he spoke with the fire department and they are aware the gate is closed and they required a knox lock on the gate for emergency access.

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Mr. Hagy made a motion to open the gates back up to have the established entrance back as it was for the last 25 years and for safety purposes and to have Mr. Gilcher instruct all deliveries and all work trucks to use the entrance from York Rd.

The motion died due to lack of a second.

Mr. Platte asked Mr. Gilcher to check with Mr. Albers regarding the gate being closed to verify there is no liability issue with them being locked.

Mr. Hagy also asked about the lift station maintenance. He stated there was a lot of rust on the electric boxes and would like to see them get cleaned up. He thought this could be something summer time temporary help could do. Mr. Gilcher explained he would have to get quotes from contractors for that type of work as it would require face masks being properly fitted and he did not feel it was appropriate for temporary employees to be doing.

Mr. Platte stated he and Mr. Gilcher have met with the City of Pataskala a couple of times trying to get to some conclusion on the Pataskala agreement. He stated the City will be amending the version they adopted and then we would adopt that amended version. The City is waiting on their legal counsel to review the agreement and then provide us a draft to approve.


Mr. Platte stated he spoke with Ms. Pierce Tucker. She stated she had two individuals who have not gotten back with her to schedule appointments. She has one left to schedule and thought it would be done by the end of the week.

Mr. Platte stated he is hopeful to have a final report by the end of February.

12. ADJOURNMENT

Mr. Platte made a motion, second by Mr. Kretzmann that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 5:01p.m.

ATTEST:



CHARLES HAGY, SECRETARY

SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT

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69 ZELLERS LANE, PATASKALA, OH 43062

740-927-0410

REGULAR BOARD MEETING

February 13, 2020 4:00pm

SIGN BELOW:

NAME

ADDRESS

PHONE

© CRAIG McDONALD PATASKALA STANDARD

John H SONS 9446 main PATASKALA