

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT  
P.O. BOX 215, ETNA, OH 43018**

**SPECIAL BOARD MEETING MINUTES  
November 23, 2021**

**1. OPENING**

The November 23, 2021, Special Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 2:00 p.m. Mr. Kretzmann, Mr. Platte, and Mr. Stepp were present at roll call. Also present were Josephine Carrelli, CJ Gilcher, Kathy Killen, Wayne Cannon and those members of the public who signed the sign in sheet. The District CPA Mr. Paul Rennick joined remotely. The meeting was also live streamed for public viewing.

**2. ADOPTION OF AGENDA**

Mr. Kretzmann made a motion, second by Mr. Stepp, to approve the agenda as presented.  
Upon roll call vote, all voted aye. Motion carried. Agenda adopted.

**3. GENERAL MANAGER'S REPORT**

**REVIEW AND DISCUSS RATE STUDY WITH WAYNE CANNON:**

Mr. Gilcher introduced Mr. Wayne Cannon with RCAP who completed the rate study for the District. Mr. Cannon presented his study and explained how he came up with the figures he got. He stated he used actual numbers provided by the District in determining an average year and determining expenses. He provided a couple of different scenarios depending on when projected projects would be completed. Much discussion followed. The Board will review the study and will discuss this at a future meeting.

**4. TRUSTEES' COMMENTS**

The Board thanked Mr. Cannon for his work on the rate study and for coming in to present his findings.

**5. ADJOURNMENT**

Mr. Platte made a motion, second by Mr. Stepp that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 5:27 p.m

ATTEST:

  
\_\_\_\_\_  
**TRENT STEPP, SECRETARY**