

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT  
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES  
September 8, 2022**

**1. OPENING**

The September 8, 2022, Regular Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 2:00 p.m. The Pledge of Allegiance was led by Mr. Kretzmann. Mr. Kretzmann and Mr. Platte and Mr. Stepp were present at roll call. Also present were CJ Gilcher, Josephine Carrelli, Kathy Killen, Andrew King, and those members of the public who signed the sign in sheet. The meeting was also live streamed for public viewing.

**2. ADOPTION OF AGENDA**

Mr. Kretzmann made a motion, second by Mr. Stepp, to approve the agenda as presented. Upon roll call vote, all voted aye. Motion carried. Agenda adopted.

**3. APPROVAL OF MINUTES**

Mr. Kretzmann made a motion, second by Mr. Platte to approve the minutes of the Regular Meeting of August 25, 2022, as presented.

Upon roll call vote, all voted aye. Motion Carried.

**4. PAYMENT OF BILLS**

Mr. Kretzmann moved to approve payment of the bills as presented. Mr. Platte seconded. Upon roll call vote, all voted aye. Motion carried.

**5. COMMUNICATIONS**

Mr. Gilcher stated there was a letter sent from the President of the Etna Township Board of Trustees to be placed into the record.

**6. PUBLIC COMMENTS**

Mr. Gary Burkholder asked for some clarification on some of the items that were included in the letter from the Etna Township President. He said he read the letter and wanted to know if the projected cost of the Wagram Wastewater Plant was accurate in the letter at \$35-\$40 million. He said it is a different amount than what was on the capital improvements schedule. Mr. Gilcher stated the CIP was done prior to discussions with the engineering firm, they feel like it will be closer to the \$35-\$40 million range. He said we would not know for sure until

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the project price is determined by the CMAR. He said once they are ready to construct, they will get the final GMP on the project. He said that amount was just an estimate from the engineer.

Mr. Burkholder asked if the design firm was chosen already and Mr. Gilcher stated yes, the design firm is AECOM.

Mr. Burkholder also asked about another comment in the letter from the Etna Township Board of Trustees President, that said the District has \$20 million in unrestrictive cash reserve and wanted to know if that was correct and where that number came from.

Mrs. Killen stated that is what is currently in our account and as a 6119 District we are seen as having unrestricted funds, however, the District is responsible for semi-annual loan payments and spends about \$3 million in operating expenses alone so to say that is unrestricted and available is not an accurate statement.

Mr. Burkholder asked how much the annual loan payments were now. Mrs. Killen stated they were about \$5 million annually.

Mr. Burkholder stated he wanted it to be on record that Ms. McKee has her own personal opinion on how potential supplemental development revenues should be spent, that is her sole opinion and there has been no Board action regarding how future development revenue should be spent, particularly when it comes to the relationship with the District.

He said the other point he wanted to make that came up at the Etna Township meeting was that originally Mr. Evans was appointed to be the liaison pertaining to economic discussions such as TIFS and he said that doesn't seem to be happening. He said Mr. Evans is being circumvented and it is going to the President of the Board. He said it was stated last night that Mr. Stepp is the point person for the District and in his opinion, he should be. He said since Mr. Stepp represents the Township it is more appropriate for him to be the contact person and be more involved with the presentations to the Board when it comes to financial discussions.

He said he has a problem that everything seems to be going around Mr. Evans and Ms. McKee is not relaying the details of the negotiations to the Board or to the public and he thinks it violates the transparency of the Board. He said there has not been a lot of communication and the letter that was sent did not go through the Board and was a shock.

Mr. Burkholder said again, the letter is the opinions of Ms. McKee and not the board as a whole and not the opinions of some of those in the community. He said the communication between the District and the full Board of Etna Township Trustees is not that good.

Mr. Burkholder said he appreciated the time to discuss his concerns and appreciate the District staff for the clarification on some of those statements so the facts can be heard.

He said she also talks about the reservation of sewer capacity and asked if the District reserves capacity.

Mr. Stepp said we do not reserve capacity and he can respond to some of his comments.

Mr. Stepp stated his opinion, and that of the Board is they asked Mr. Platte to be the representative for financial mechanisms because that is his area of expertise. He said we have an expert and someone who does that for a living on the Board and they trust his judgement. He said the SWL Water and Sewer Board did not commit anything to Mr. Evans but committed to Etna Township to work with their representatives. He said they entertain conversations and meetings as requested. He said he will be meeting with Mr. Vance and Ms. McKee next Wednesday and invites anyone to attend if they choose to, but he will not be making any commitments on behalf of the Board but will be stating his opinion as a Board Member. Mr. Stepp stated there really isn't any activity happening which is probably why Mr. Evans is not receiving any updates. He said he thinks Mr. Evans has been included in everything that has been published.

Mr. Burkholder said it was brought up that there was a meeting with Mr. Vance and Ms. McKee and Mr. King and he said there was some correspondence with Mr. King and Mr.

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Griggs, who represents the Township, and that bill came to the Township and Mr. Evans asked what the discussion was about, and it was about the JED and the incentives and Mr. Vance said that legal bill was supposed to come here to be paid for by the Water and Sewer District. He said there is just a lot of confusion. He requested for any further correspondence; the entire Board be copied on it. He said he feels like there is a conflict of interest for Mr. Platte to be the lead liaison for financial mechanisms whether he is the expert or not. Mr. Kretzmann said the General Manager and legal counsel is who does business for the Board and whoever attends those meetings, it is only for informational purposes and is not anything to come before the Board without the General Manager's recommendation. He said he also met with Ms. McKee, and they are not talking specifics, just generalizing and getting to know each other.

Mr. Stepp wanted to add that he is the appointee from Etna Township but represents the District as a Board Member. He said he represents the customers of the District, inside and outside of Etna Township. He said he understands he was appointed by Etna, lives in Etna and care deeply about happens in Etna but represents all customers of the District, not just those in Etna Township.

Mr. Platte stated he wanted to clarify a few things as well. He said Mr. Evans sent him an email a couple of weeks ago accusing him of going behind his back and meeting with Etna representatives, which Mr. Platte said has not taken place. He said the email went on to say that Mr. Evans is not being told everything by the other Etna Trustees. Mr. Platte responded and said he has not met with any Etna officials, outside of the meetings he had with Mr. Evans and the school district, and if he is not getting information from Etna Township, there is nothing that Mr. Platte or the Water and Sewer Board can do about it. He said that is for Etna Township to work out. He said he did commit to him that he would do what he could and try to bridge the communication gap by copying all trustees and Laura Brown, on any email correspondence he may have with Etna Township. He said there were some inaccuracies in Ms. McKee's letter, and is glad Mr. Burkholder addressed it because he was going to bring it up. He wanted to point out the cash reserves of \$20 million for this organization when there is outstanding debt of twice that amount, needs to be put in perspective.

Mr. Stepp stated any correspondence he has sent to Etna has included all 3 trustees, Laura, Mr. Vance since he has been involved and the District board members, General Manager and legal counsel. He asked Mr. Gilcher if 2.0 mgd referenced in the letter was the right number. Mr. Gilcher said yes, that is what the Wagram facility is being designed for.

**7. GENERAL MANAGER'S REPORT**

**RAFTELIS RATE STUDY UPDATE-JOE CREA:**

Mr. Gilcher stated Joe Crea with Raftelis was here to present the rate study information.

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Mr. Crea went through his presentation and answered a few questions. Much discussion followed. The capacity fee information is still being looked at and he hopes to have a final report that includes that information by the end of September.

Mr. Gilcher wanted to thank Joe and Amanda from Raftelis for all their work and said they have been great to work with and very helpful. He also wanted to thank Kathy, Josephine and Andrew for their work as they had to pull a lot of information for Mr. Crea and his team and said he appreciates the hard work.

**RESOLUTION TO APPROVE DEVELOPMENT AGREEMENT WITH ICE QUEENS OF SMITHS MILL, LLC FOR THE DAIRY QUEEN RESTAURANT PATASKALA PROJECT:**

Mr. Gilcher presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Platte made a motion, second by Mr. Stepp.

**R 2022-092**

**RESOLUTION TO APPROVE THE DEVELOPMENT AGREEMENT WITH ICE QUEENS OF SMITH'S MILL, LLC. FOR DAIRY QUEEN RESTAURANT - PATASKALA PROJECT; AND,**

**THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2022-092 WAS APPROVED.**

**RESOLUTION TO APPROVE ENGINEERING AGREEMENT WITH SHOOK CONSTRUCTION COMPANY FOR THE PHASE 1 CONSTRUCTION MANAGER AT RISK SERVICES-WAGRAM WASTEWATER TREATMENT CENTER PROJECT:**

Mr. Gilcher stated they received 2 proposals for this project. He said they scored very close and the committee is making the recommendation for Shook Construction.

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Mr. Gilcher presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Stepp made a motion, second by Mr. Kretzmann.

**R 2022-093**

**WHEREAS: THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT HAS DETERMINED THE NEED TO CONSTRUCT THE WAGRAM WASTEWATER TREATMENT CENTER PROJECT TO SERVICE EXISTING AND FUTURE CUSTOMERS, AND;**

**WHEREAS: THE ACTING GENERAL MANAGER RECOMMENDS THAT THE DISTRICT ENTER INTO AN ENGINEERING AGREEMENT WITH SHOOK CONSTRUCTION COMPANY TO PROVIDE PHASE I CONSTRUCTION MANAGER AT RISK SERVICES AS DESCRIBED IN THE SCOPE OF SERVICES, AND;**

**THEREFORE: THE BOARD OF TRUSTEES APPROVES THE CONTRACT WITH SHOOK CONSTRUCTION COMPANY IN AN AMOUNT NOT TO EXCEED \$227,100.00 AND HEREBY AUTHORIZES THE PRESIDENT OF THE BOARD OF TRUSTEES TO SIGN THE CONTRACT ATTACHED HERETO PENDING FINAL REVIEW BY DISTRICT LEGAL COUNSEL, AND;**

**THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2022-093 WAS APPROVED.**

**RESOLUTION TO APPROVE ENGINEERING AGREEMENT WITH CDM SMITH INC, FOR THE INTEGRATED UTILITY MASTERPLAN-EXISTING DISTRICT SERVICE AREA PROJECT:**

Mr. Gilcher presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Platte made a motion, second by Mr. Stepp.

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**R 2022-094**

**WHEREAS: THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT HAS DETERMINED THE NEED TO DRAFT AN INTEGRATED UTILITY MASTER PLANNING DOCUMENT AND PROVIDE ENGINEERING SERVICES FOR THE EXISTING DISTRICT SERVICE TERRITORY TO SERVICE EXISTING AND FUTURE CUSTOMERS, AND;**

**WHEREAS: THE ACTING GENERAL MANAGER RECOMMENDS THAT THE DISTRICT ENTER INTO AN ENGINEERING AGREEMENT CDM SMITH, INC. TO PROVIDE PROFESSIONAL SERVICES AS DESCRIBED IN THE SCOPE OF SERVICES, AND;**

**THEREFORE: THE BOARD OF TRUSTEES APPROVES THE CONTRACT WITH CDM SMITH, INC. IN AN AMOUNT NOT TO EXCEED \$665,106.00 AND HEREBY AUTHORIZES THE PRESIDENT OF THE BOARD OF TRUSTEES TO SIGN THE CONTRACT ATTACHED HERETO PENDING FINAL REVIEW BY DISTRICT LEGAL COUNSEL, AND;**

**THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2022-094 WAS APPROVED.**

**RESOLUTION TO APPROVE USE & HOOKUP FOR THE HOLMES LUMBER PROJECT:**

Mr. Gilcher presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Stepp made a motion, second by Mr. Platte.

**R 2022-095**

**WHEREAS: THE DISTRICT ENTERED INTO A DEVELOPERS AGREEMENT WITH THE CARTER-JONES LUMBER COMPANY FOR THE**

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**CARTER LUMBER – ETNA, OHIO PROJECT ON APRIL 14, 2022; AND**

**WHEREAS: THE CARTER-JONES LUMBER COMPANY HAS COMPLETED THE REQUIRED WATER AND SANITARY SEWER LINE IMPROVEMENTS TO THE SATISFACTION OF THE DISTRICT; AND**

**THEREFORE: THE BOARD OF TRUSTEES GRANTS CONDITIONAL ACCEPTANCE AND HEREBY APPROVES THE WATER AND SEWER INFRASTRUCTURE FOR USE AND HOOK UP IN THE CARTER LUMBER – ETNA, OHIO PROJECT; UPON COMPLIANCE WITH AND PROVISION OF ALL ITEMS REQUIRED IN DISTRICT RULES & REGULATIONS SECTIONS 609 AND 610; AND**

**THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2022-095 WAS APPROVED.**

Mr. Stepp said he had another question for Mr. Gilcher going back to the letter that was sent from Etna Township Trustee President, Ms. McKee. He asked Mr. Gilcher to walk through the normal practice of the District that he has followed in relation to the reservation of sewer capacity.

Mr. Gilcher said the District Rules and Regulations Section 106 states that capacity is not guaranteed by the District. He said his signing a set a plans does not guarantee capacity. He said once the development agreement gets approved is when the capacity is guaranteed. At that time, it would be a contractual obligation.

Mr. King stated they do only have a year to begin construction to keep the guaranteed capacity. The development agreement says when construction needs to be started by and when it needs to be completed by to have the capacity.

Mr. Stepp asked what needed to be in place before he would bring the recommendation to the Board to approve the development agreement.

Mr. Gilcher said they need to go through the regional planning process. He said Etna and Harrison Township utilize Licking County Planning Commission for their regional planning and the City of Pataskala has their own regional planning. He said there is a construction plan review and the anticipated flows will be looked at during this time to make sure the system can handle the expected flow. Once they go through the entire planning process with the City or County Planning Commission, they get the plans signed off on. If needed, those plans go to the Ohio EPA if there is public infrastructure improvements for the permit to install application. Once that gets approved and everything is signed off on as required, it goes to Mr. Gilcher to present to the development agreement to the Board for their consideration. He said available capacity has always been on a first come first served basis as long as it can be treated and conveyed. He said there are capacity issues currently, but the main issue today is conveyance.

Mr. Stepp asked what the District was currently treating on a consistent basis. Mr. Gilcher said they are currently treating about 2.3 million gallons per day at the Wastewater Plant and the plant

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is rated at 2.65 million gallons per day. He said with those flows he anticipates there would be around 300,000 gallons per day of additional capacity, if it can get to the plant. The Water Plant looks at peak flow and not just daily flow to make sure when customers need the water, they can

access it. He said the system has peaks around 2.1 to 2.2 million gallons per day and is rated at 3.0 million gallons per day. He would be comfortable, without any additional water supply, to peak around 2.75 million gallons per day. This is just a peak, not on a consistent basis.

Mr. Gilcher said they have seen daily peak on the sewer side as high as 6 mgd but that was with a pretty bad storm. He said they are usually in the 4-5mgd range.

**8. OFFICE MANAGER'S REPORT**

**RESOLUTION RELEASING DEFERRED SEWER ASSESSMENT AND AUTHORIZING THE FILING OF AN UPDATED AFFIDAVIT OF FACT:**

Mrs. Carrelli presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Kretzmann made a motion, second by Mr. Platte

**R 2022-096**

***BE IT RESOLVED*** by the Board of Trustees as follows:

- 1. THAT THE BOARD HEREBY REMOVE THE DEFERRED SEWER ASSESSMENT, AS IT HAS BEEN PAID IN FULL, AS TO THE FOLLOWING PROPERTIES:**

**PARCEL # 025-078900-00.000**

**HOWARD & DOROTHY WARRELL**

**\$4,996.51**

**5846 BEECHER RD**

**GRANVILLE, OH 43023**

**CHECK # 8554**

**SEWER PROJECT # 8013:**

**INTEREST: \$8,393.96**

**TOTAL: \$13,390.79**

- 2. THAT THE BOARD HEREBY AUTHORIZES THE FILING OF AN UPDATED AFFIDAVIT OF FACT WITH THE LICKING COUNTY RECORDER'S OFFICE INDICATING THAT THE SEWER ASSESSMENT HAS BEEN PAID IN FULL.**

**IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD CONCERNING AND RELATING TO THE PASSAGE OF THIS ORDINANCE WERE PASSED IN AN OPEN MEETING OF THIS BOARD AND THAT ALL DELIBERATIONS OF THIS BOARD AND OF ANY OF ITS COMMITTEES THAT RESULTED IN SUCH FORMAL ACTION WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH ALL LEGAL REQUIREMENTS, INCLUDING SECTION 121.22 OF THE OHIO REVISED CODE.**



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**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2022-096 WAS APPROVED.**

**9. ATTORNEY'S REPORT**

Mr. King said he wanted to provide an update on the issue that was brought up with the Property owner with a dry well in Kirkersville. He said there has been ongoing conversations with the Village of Kirkersville and he will continue to have those conversations. He said it has been a positive interaction so far. Mr. Kretzmann asked if there was anyway to accommodate the property owner's issue while the rest is being worked out. Mr. King said it was discussed to have a temporary connection but there is a cost involved with that and there is also a \$10,000 right of way fee. Mr. King told him to have the conversation with the Village of Kirkersville regarding the right of way fee.

Mr. Gilcher said he envisions a service line running down the right of way to service that property to get them going and when and if we did run water within the Village limits, that service line would be moved directly in front of the house like it normally would be ran and the rest of it would be abandoned at that time.

**10. EXECUTIVE SESSION**

Mr. Kretzmann made a motion, second by Mr. Stepp, to enter into executive session Pursuant to Ohio Revised Code 121.22 (G)(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. The 3 board members and Mr. King were included in the executive session and the District's attorney Mr. Teetor joined via telephone.

Upon roll call vote, all voted aye.

Entered executive session at 3:21 p.m.

Mr. Kretzmann made a motion, second by Mr. Platte to return from executive session. Upon roll call vote, all voted aye.

Returned from executive session at 3:56 p.m.

Mr. Platte stated No resolution, rule, or formal action was taken during the executive sessions.

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**11. TRUSTEES' COMMENTS**

Mr. Platte stated that this Board has not in any way shape or form agreed to pay any kind of legal bill for Etna Township, so he said he doesn't know why Mr. Vance feels the need to make that assertion. He just wanted to make it clear that that is not the case.

He also said he wanted to verify with the General Manger that even though we have capacity and conveyance issues, that we are working with developers to the best of our ability to offer to help work out any other options that might be available. His understanding is to add creative solutions when we can until the conveyance and capacity issues are addressed.

Mr. Gilcher said he has worked with several developers with some engineering options on ways to move forward with the conveyance issues.

Mr. Platte asked Mr. Gilcher to provide a status update on the Refugee Rd and JRS sanitary sewer project.

Mr. Gilcher stated he received preliminary alignment for the sewers within the project 2 weeks ago and went through it with the engineer to provide comments. He said they will proceed with providing pipe sizing and profiles of the sanitary sewer system. He said he has pushed the engineers to try and expedite this project design forward in hopes they can be wrapped up by the end of the year. He hopes to be able to bid early 2023 to start construction Spring of 2023.

Mr. Platte also mentioned the TID road project that is going on. He asked Mr. Gilcher to go over the comments made on the plans that were submitted. Mr. Gilcher stated they reviewed the Phase 1 plans for the TID project and there were approximately 15 relocations due to cover being taken off of the 16" water main. He has a meeting scheduled with the engineering firm to discuss those relocations and see if there are any options besides moving the water main. Mr. Platte said his understanding of the project was the intent was to design the road project so the expansion of the right of way is to the north, so it does not impact the water line to the south and asked if that was correct. Mr. Gilcher said that was his understanding and after speaking with the City of Pataskala, that was the intent of the project.

Mr. Kretzmann asked if they wanted to have a special meeting to discuss the report from Raftelis or just discuss it during a regular meeting.

Mr. Gilcher asked if it could wait until the tap and capacity fee information is finalized. He hopes to be able to provide the final report for the meeting on September 29, 2022.

Mr. Platte made a motion, seconded by Mr. Kretzmann, to schedule a special meeting on October 6, 2022, at 1:00pm at the District office.

Upon Roll Call vote, all voted aye. Motion approved.

Mr. Stepp stated he has scheduled a meeting on Wednesday of next week, (September 14, 2022) with Roz McKee and Mr. Vance at Etna Township and he agrees with her as she stated

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in her letter to Mr. Kretzmann that his personal goal is to promote all opportunities for Etna Township and the Southwest Licking Community Water and Sewer District and that way you proactively work together to expedite availability of additional sewer treatment capacity throughout the District. He said both of their goals seem to be in alignment. He said a lot of

the questions he asked of Mr. Gilcher today was for him to be able to speak to reality and facts during his meeting with them.

Mr. Kretzmann asked if Mr. Gilcher was invited to attend the meeting. Mr. Stepp stated that Mr. Gilcher is welcome to attend if he would like. He will forward the information to Mr. Gilcher and if his schedule allows, Mr. Stepp welcomes his attendance.

**12. ADJOURNMENT**

Mr. Platte made a motion, second by Mr. Stepp that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 4:05 p.m.

**ATTEST:**

  
\_\_\_\_\_  
**Trent Stepp, Secretary**

**SWLCWSD  
OFFICE REPORT  
09/08/22**

1) Connection Fees Collected

	2020	2021	1st Qtr. 2022	2nd Qtr. 2022	3rd Qtr. 2022	4th Qtr. 2022	Total 2022
Water	\$1,748,566.72	\$3,302,569.87	\$703,684.76	\$106,164.20	\$369,214.66	\$0.00	\$1,179,063.62
Sewer	\$1,351,113.99	\$2,160,023.93	\$396,249.60	\$114,795.20	\$419,124.17	\$0.00	\$930,168.97
<b>Total</b>	<b>\$3,099,680.71</b>	<b>\$5,462,593.80</b>	<b>\$1,099,934.36</b>	<b>\$220,959.40</b>	<b>\$788,338.83</b>	<b>\$0.00</b>	<b>\$2,109,232.59</b>

2) Billing Charges

	2020	2021	1st Qtr 2022	2nd Qtr. 2022	3rd Qtr. 2022	4th Qtr. 2022	Total 2022
Water	\$2,797,884.12	\$3,020,543.16	\$723,798.34	\$768,868.34	\$554,641.06	\$0.00	\$2,047,307.74
Sewer	\$6,246,711.20	\$6,596,057.67	\$1,609,156.07	\$1,665,348.79	\$1,158,748.94	\$0.00	\$4,433,253.80
<b>Total</b>	<b>\$9,044,595.32</b>	<b>\$9,616,600.83</b>	<b>\$2,332,954.41</b>	<b>\$2,434,217.13</b>	<b>\$1,713,390.00</b>	<b>\$0.00</b>	<b>\$6,480,561.54</b>

3) Capacity Fees

	2020	2021	1st Qtr. 2022	2nd Qtr. 2022	3rd Qtr. 2022	4th Qtr. 2022	Total 2022
Water	\$185,357.50	\$91,740.00	\$52,948.13	\$695.00	\$0.00	\$0.00	\$53,643.13
Sewer	\$196,337.50	\$84,095.00	\$52,948.12	\$695.00	\$0.00	\$0.00	\$53,643.12
<b>Total</b>	<b>\$381,695.00</b>	<b>\$175,835.00</b>	<b>\$105,896.25</b>	<b>\$1,390.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$107,286.25</b>

4) Assessment Revenue

	2020	2021	2022	Total 2022
1st Half	\$472,378.86	\$302,195.30	\$164,451.34	\$164,451.34
2nd Half	\$370,687.93	\$249,139.14	\$0.00	\$0.00
<b>Total</b>	<b>\$843,066.79</b>	<b>\$551,334.44</b>	<b>\$164,451.34</b>	<b>\$164,451.34</b>

Cash in Bank	As of 09/06/22	As of 09/05/21
	\$24,731,073.37	\$23,001,757.64
*Does not allow for future expenses		
Loan Payment Due 01/01/23	\$3,000,000.00	\$3,200,000.00
<b>Balance Available</b>	<b>\$21,731,073.37</b>	<b>\$19,801,757.64</b>