

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
April 11, 2024**

1. OPENING

The April 11, 2024, Regular Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 4:00 p.m. The Pledge of Allegiance was led by Mr. Kretzmann. Mr. Kretzmann and Mr. Stepp were present at roll call. Also present were Jim Roberts, CJ Gilcher, Nick Eippert, Josephine Carrelli, and those members of the public who signed the sign in sheet. The meeting was also live streamed for public viewing.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a motion, second by Mr. Stepp, to approve the agenda as presented. Upon roll call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Kretzmann made a motion, seconded by Mr. Stepp to approve the meeting minutes from the March 14, 2024, Regular Meeting and March 21, 2024, Special Meeting.

Upon roll call vote, all voted aye. Motion carried.

4. PAYMENT OF BILLS

Mrs. Carter moved to approve payment of the bills as presented. Mr. Stepp seconded. Upon roll call vote, all voted aye. Motion carried.

5. COMMUNICATIONS

There were no communications to report.

6. PUBLIC COMMENTS

Gary Burkholder had a question about the Langel assessment. Mr. Roberts said it has been taken care of. Mr. Burkholder asked what the final amount of the assessment was. Mr. Kretzmann said it would be discussed when the resolution is presented.

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O.Box 215 Etna, Ohio 43018
69 Zellers Lane Pataskala, Ohio 43062
Phone (740)927-0410 Fax (740)927-4700

7. EXECUTIVE DIRECTOR'S REPORT

KIRKERSVILLE WELL DISCUSSION:

Mr. Roberts said there were phone calls last week from 2 different property owners in Kirkersville whose wells have stopped working, He said the District has not run their wells in Kirkersville since September when the testing was completed so this was not caused by any activity from the District. He said both properties are on Main St in Kirkersville with a water line running in front of them. The agreement was approved with Kirkersville now has a referendum, so it is creating a little bit of a challenge to be able to help those residents get water. He said he has been discussing this with Mr. Eippert and Mr. Gilcher to try and come up with a solution to get them water and will continue to work on a proposal. He said he hopes to have something to present to the Board at the next meeting.

GENERAL UPDATE:

Mr. Roberts said in the last 3 weeks he has met with The EPA, DOD, Licking County Commissioners, TID, Union Township and Harrison Township. He said he feels like the meetings have been productive, but it is a slow process. He said he has upcoming meetings with Granville and Alexandria and Grow Licking County.

Mr. Roberts said he also wants everyone to know and appreciate the talent of our staff. There was a lightning strike last Monday at the main pump station that feeds the wastewater plant and Mr. Gilcher and Mr. Holton were on site to make the repairs. There was a lot of electrical components and since Mr. Holton has electric knowledge, they did not have to call in an electrician and was able to get it back up and running. The following day there was significant flooding in the area and again, the team was working through the night to make sure the system was working properly. He said these are the things that happen in the background all the time and he thinks it is important for people to know the level of effort and talent that goes into it. He said he was very impressed with the team in some very difficult situations.

Mr. Roberts wanted to let the Board know he would be out of state on vacation starting Friday April 19 and will be gone for 2 weeks but will join the board meeting on April 25, 2024, remotely. He said Mr. Gilcher will be in control of the day-to-day operations but he would be checking his emails daily and would be available if something comes up.

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O.Box 215 Etna, Ohio 43018
69 Zellers Lane Pataskala, Ohio 43062
Phone (740)927-0410 Fax (740)927-4700

8. OPERATIONS DIRECTOR'S REPORT

WAGRAM WWTC PROJECT UPDATE:

Mr. Gilcher provided the following update:

The contractors are continuing to set the base mat foundation and the rebar for the oxidation ditches. They started to excavate the post aeration tank and set its base mat foundation and rebar. They have encountered some poor soils which they expected from the drill testing results, so they have to over excavate in a number of spots to bring up the foundation.

PATASKALA CORPORATE PARK SANITARY SEWER PROJECT UPDATE:

Mr. Gilcher provided the following update:

They are still excavating for the lift station to start setting the wet well foundation mat. They continue to pipe installation of the 24" sanitary sewer heading North. This project is within schedule.

SR 161 ELEVATED STORAGE TANK PROJECT UPDATE:

Mr. Gilcher provided the following update:

They continue to receive submittals and approve those for materials. They are tentatively scheduled to break ground next week pending the weather.

RESOLUTION TO APPROVE-DEVELOPMENT AGREEMENT WITH THE WEST LICKING JOINT FIRE DISTRICT FOR THE COLUMBIA RD STATION 403 PROJECT:

Mr. Gilcher presented a resolution for the Board's consideration and approval.

RESOLUTION:

Mr. Stepp made a motion, second by Mrs. Carter

R 2024-038

- 1. RESOLUTION TO APPROVE THE DEVELOPMENT AGREEMENT WITH THE WEST LICKING JOINT FIRE DISTRICT FOR THE COLUMBIA ROAD STATION 403 PROJECT;**
- 2. THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN**

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O.Box 215 Etna, Ohio 43018

69 Zellers Lane Pataskala, Ohio 43062

Phone (740)927-0410 Fax (740)927-4700

**MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW,
INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2024-038 WAS APPROVED.

**RESOLUTION TO APPROVE-DEVELOPMENT AGREEMENT WITH
ROCKFORD HOMES FOR THE HAZELTON CROSSING PHASE I PROJECT:**

Mr. Gilcher presented a resolution for the Board's consideration and approval.

RESOLUTION:

Mr. Kretzmann made a motion, second by Mr. Stepp

R 2024-039

**RESOLUTION TO APPROVE THE DEVELOPMENT AGREEMENT WITH
ROCKFORD HOMES, INC. FOR THE HAZELTON CROSSING PHASE I PROJECT;**

**THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS
BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF
THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF
TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND
OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN
MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW,
INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2024-039 WAS APPROVED.

**RESOLUTION TO APPROVE-USE & HOOKUP FOR THE SWL SCHOOLS-
KIRKERSVILLE ELEMENTARY RENOVATION PROJECT:**

Mr. Gilcher presented a resolution for the Board's consideration and approval.

RESOLUTION:

Mr. Stepp made a motion, second by Mrs. Carter

R 2024-040

**WHEREAS: THE DISTRICT ENTERED INTO A DEVELOPERS AGREEMENT
WITH SOUTHWEST LICKING LOCAL SCHOOL DISTRICT FOR THE
SOUTHWEST LICKING SCHOOLS KIRKERSVILLE ELEMENTARY
RENOVATION PROJECT ON AUGUST 31, 2023; AND**

**WHEREAS: SOUTHWEST LICKING LOCAL SCHOOL DISTRICT HAS
COMPLETED THE REQUIRED WATER AND SANITARY SEWER
LINE IMPROVEMENTS TO THE SATISFACTION OF THE DISTRICT;**

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O.Box 215 Etna, Ohio 43018

69 Zellers Lane Pataskala, Ohio 43062

Phone (740)927-0410 Fax (740)927-4700

AND

THEREFORE: THE BOARD OF TRUSTEES GRANTS CONDITIONAL ACCEPTANCE AND HEREBY APPROVES THE WATER AND SEWER INFRASTRUCTURE FOR USE AND HOOK UP IN THE SOUTHWEST LICKING KIRKERSVILLE ELEMENTARY RENOVATION PROJECT; UPON COMPLIANCE WITH AND PROVISION OF ALL ITEMS REQUIRED IN DISTRICT RULES & REGULATIONS SECTIONS 609 AND 610; AND

THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2024-040 WAS APPROVED.

RESOLUTION TO APPROVE-USE & HOOKUP FOR THE ETNA NORTH PHASE III PROJECT:

Mr. Gilcher presented a resolution for the Board's consideration and approval.

RESOLUTION:

Mr. Stepp made a motion, second by Mrs. Carter

R 2024-041

WHEREAS: THE DISTRICT ENTERED INTO A DEVELOPERS AGREEMENT WITH PT 70 EAST LOGISTICS CENTER, LLC. FOR THE 70 EAST PHASE III PROJECT ON NOVEMBER 9, 2022; AND

WHEREAS: PT 70 EAST LOGISTICS CENTER, LLC. HAS COMPLETED THE REQUIRED WATER AND SANITARY SEWER LINE IMPROVEMENTS TO THE SATISFACTION OF THE DISTRICT; AND

THEREFORE: THE BOARD OF TRUSTEES GRANTS CONDITIONAL ACCEPTANCE AND HEREBY APPROVES THE WATER AND SEWER INFRASTRUCTURE FOR USE AND HOOK UP IN THE 70 EAST PHASE III PROJECT; UPON COMPLIANCE WITH AND PROVISION OF ALL ITEMS REQUIRED IN DISTRICT RULES & REGULATIONS SECTIONS 609 AND 610; AND

THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O.Box 215 Etna, Ohio 43018
69 Zellers Lane Pataskala, Ohio 43062
Phone (740)927-0410 Fax (740)927-4700

TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2024-041 WAS APPROVED.

RESOLUTION TO APPROVE-MINK NORTH-BLANCHES EAST LIFT STATIONS IMPROVEMENTS PROJECT REQUEST FOR QUALIFICATIONS PROCESS:

Mr. Gilcher presented a resolution for the Board's consideration and approval.

RESOLUTION:

Mrs. Carter made a motion, second by Mr. Stepp

R 2024-042

WHEREAS: THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT HAS DETERMINED THE NEED TO DESIGN THE MINK NORTH-BLANCHES EAST LIFT STATIONS IMPROVEMENTS PROJECT TO SERVICE EXISTING AND FUTURE CUSTOMERS, AND;

THEREFORE: THE BOARD OF TRUSTEES HEREBY AUTHORIZES THE EXECUTIVE DIRECTOR TO DRAFT AND ADMINISTER A "REQUEST FOR QUALIFICATIONS" PROCESS FOR THE DESIGN OF THE MINK NORTH-BLANCHES EAST LIFT STATIONS IMPROVEMENTS PROJECT AS MENTIONED ABOVE.

THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2024-042 WAS APPROVED.

RESOLUTION TO APPROVE-NOTICE OF AWARD FOR THE UNION TOWNSHIP WATERLINE EXTENSION PROJECT-PHASE I:

Mr. Gilcher presented a resolution for the Board's consideration and approval.

RESOLUTION:

Mr. Stepp made a motion, second by Mrs. Carter

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O.Box 215 Etna, Ohio 43018
69 Zellers Lane Pataskala, Ohio 43062
Phone (740)927-0410 Fax (740)927-4700

R 2024-043

1. WHEREAS THE DISTRICT IS IN NEED OF INSTALLING THE UNION TOWNSHIP WATERLINE IMPROVEMENTS PROJECT – PHASE I, AND
2. WHEREAS THE EXECUTIVE DIRECTOR SOLICITED BIDS FROM CONTRACTING COMPANIES AND THE DISTRICT RECEIVED BIDS FROM THE CONTRACTING COMPANIES AS SHOWN ON EXHIBIT A, AND
3. WHEREAS THE EXECUTIVE DIRECTOR HAS REVIEWED THE BIDS AND RECOMMENDS THAT THE DISTRICT ENTER INTO A CONTRACT WITH TRIBUTE CONTRACTING & CONSULTANTS, LLC. TO COMPLETE THE PROPOSED PROJECT FOR CONSTRUCTION OF THE WATERMAIN AND OTHER APPURTENANCES, AND
4. THEREFORE THE BOARD OF TRUSTEES APPROVES THE CONTRACT FOR TRIBUTE CONTRACTING & CONSULTANTS, LLC. TO PROVIDE THE UNION TOWNSHIP WATERLINE IMPROVEMENTS PROJECT – PHASE I IN AN AMOUNT NOT TO EXCEED \$5,468,840.30 AND HEREBY AUTHORIZES THE PRESIDENT OF THE BOARD OF TRUSTEES TO SIGN THE NOTICE OF AWARD ATTACHED HERETO AND ALL OTHER PROJECT RELATED DOCUMENTS PENDING FUNDING APPROVAL FROM THE OHIO WATER DEVELOPMENT AUTHORITY, AND

THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2024-043 WAS APPROVED.

9. OFFICE MANAGER’S REPORT

RESOLUTION TO RELEASE DEFERRED WATER AND SEWER ASSESSMENT AND AUTHORIZE THE FILING OF AN UPDATED AFFIDAVIT OF FACT:

Mrs. Carrelli presented a resolution for the Board’s consideration and approval.

RESOLUTION:

Mr. Kretzmann made a motion, second by Mrs. Carter

R 2024-044

BE IT RESOLVED BY THE BOARD OF TRUSTEES AS FOLLOWS:

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O.Box 215 Etna, Ohio 43018
69 Zellers Lane Pataskala, Ohio 43062
Phone (740)927-0410 Fax (740)927-4700

1. **THAT THE BOARD HEREBY REMOVED THE DEFERRED WATER & SEWER ASSESSMENTS, AS THEY HAVE BEEN PAID IN FULL, AS TO THE FOLLOWING PROPERTY:**

LANGEL PROPERTY

PARCEL # 010-017478-00.000	SEWER PROJECT # 10083	\$12,822.24
	25 YEARS INTEREST	<u>\$21,541.00</u>
	TOTAL AMOUNT DUE	\$34,363.24
		CHECK# 12870

	WATER PROJECT # 10551	\$12,915.14
	25 YEARS INTEREST	<u>\$22,294.48</u>
	TOTAL AMOUNT DUE	\$35,096.57
		CHECK# 12869

2. **THAT THE BOARD HEREBY AUTHORIZES THE FILING OF AN UPDATED AFFIDAVIT OF FACT WITH THE LICKING COUNTY RECORDER'S OFFICE INDICATING THAT THE ASSESSMENTS HAVE BEEN PAID IN FULL.**

THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2024-044 WAS APPROVED.

10. ATTORNEY'S REPORT:

RESOLUTION TO APPROVE AGREEMENT WITH CDM SMITH, INC.:

Mr. Eippert presented a resolution for the Board's consideration and approval.

RESOLUTION:

Mr. Kretzmann made a motion, second by Mr. Stepp

R 2024-045

RESOLUTION TO APPROVE AGREEMENT WITH CDM SMITH, INC. FOR THE WORTHINGTON ROAD TRUNKLINE SANITARY SEWER IMPROVEMENTS PROJECT.

BE IT RESOLVED BY THE BOARD OF TRUSTEES AS FOLLOWS:

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O.Box 215 Etna, Ohio 43018

69 Zellers Lane Pataskala, Ohio 43062

Phone (740)927-0410 Fax (740)927-4700

1. **THE BOARD AUTHORIZES THE BOARD PRESIDENT TO EXECUTE THE AGREEMENT, SUBJECT TO FINAL LEGAL REVIEW, FOR AN AMOUNT NOT TO EXCEED THREE HUNDRED AND SEVENTY FIVE THOUSAND DOLLARS.**

3. **THAT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE OHIO REVISED CODE.**

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2024-045 WAS APPROVED.

RESOLUTION TO AUTHORIZE ASSIGNMENT OF DEVELOPMENT AGREEMENT 2024-001:

Mr. Eippert presented a resolution for the Board's consideration and approval.

RESOLUTION:

Mr. Stepp made a motion, second by Mrs. Carter

R 2024-046

RESOLUTION TO AUTHORIZE "ACKNOWLEDGEMENT AND CONSENT TO ASSIGNMENT" OF DEVELOPMENT AGREEMENT 2024-001 TO WESBANCO BANK, INC., IN THE EVENT OF DEFAULT BY OXFORD CIRCLE DEVELOPMENT, LLC.

BE IT RESOLVED BY THE BOARD OF TRUSTEES AS FOLLOWS:

1. **THE BOARD AUTHORIZES THE BOARD PRESIDENT TO EXECUTE THE ACKNOWLEDGEMENT AND CONSENT TO ASSIGNMENT.**
2. **THAT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE OHIO REVISED CODE.**

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2024-046 WAS APPROVED.

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O.Box 215 Etna, Ohio 43018
69 Zellers Lane Pataskala, Ohio 43062
Phone (740)927-0410 Fax (740)927-4700

11. EXECUTIVE SESSION

Mr. Kretzmann made a motion, seconded by Mr. Stepp to enter into executive session pursuant to section 121.22 (G)(1) of the Ohio Revised Code-To consider the appointment, employment, or compensation of a public employee or official.

The Board, Mr. Roberts, Mr. Gilcher and Mr. Eippert were included in this executive session. AND

Pursuant to section 121.22 (G)(2) of the Ohio Revised Code-To consider the purchase of Property for public purpose.

The Board, Mr. Roberts, Mr. Gilcher and Mr. Eippert were included in this executive session.

Upon roll call vote, all voted aye. Entered executive session at 4:25 p.m.

Mr. Kretzmann made a motion, second by Mr. Stepp to return from executive session. Upon roll call vote, all voted aye.

Returned from executive session at 5:54 p.m.

Mr. Kretzmann stated No resolution, rule, or formal action was taken during the executive sessions.

12. TRUSTEES' COMMENTS

Mr. Stepp made a motion, second by Mr. Kretzmann, to accept the resignation of Jason Conrad.

Upon roll call vote, all voted aye. Motion passed.

Mr. Stepp mentioned that position was a redundant position with now multiple openings, so the position is already being advertised.

RESOLUTION:

Mr. Stepp made a motion, second by Mr. Kretzmann

R 2024-047

RESOLUTION TO HIRE LOGAN O'BRIEN FOR THE WASTEWATER SYSTEM OPERATOR POSITION AT \$26.05 PER HOUR PENDING SUCCESSFUL BACKGROUND CHECK AND PRE-EMPLOYMENT DRUG SCREENING.

THAT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O.Box 215 Etna, Ohio 43018
69 Zellers Lane Pataskala, Ohio 43062
Phone (740)927-0410 Fax (740)927-4700

THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2024-047 WAS APPROVED.

Mr. Stepp said he has seen in the last few years as he has been on the Board a number of system issues we have during large rain events. He said he has witnessed how hard the team works and also the problem areas during those events and is pleased that some of the projects that are in process are going to make a positive impact on those issues.

Mr. Kretzmann asked Mrs. Carter and Mr. Roberts to plan a work session for the Board with an agenda so they can discuss a number of items they haven't been able to discuss at a regular meeting.

Mr. Roberts wanted to mention that the staff had an eclipse watch party, and it was well received by the staff. He said it was a good turn out and everyone seemed to enjoy it. He said the team works really hard and it was nice to have an hour of downtime to be together. He thanked Mrs. Carrelli for her work on planning it.

13. ADJOURNMENT

Mrs. Carter made a motion, second by Mr. Kretzmann that the meeting would be adjourned.

Upon Roll Call vote, all voted aye. The meeting was adjourned at 6:00 p.m.

ATTEST:



Melissa Carter, Secretary

**SWLCWSD
OFFICE REPORT
04/11/24**

1) Connection Fees Collected

	2022	2023	1st Qtr. 2024	2nd Qtr. 2024	3rd Qtr. 2024	4th Qtr. 2024	Total 2024
Water	\$1,509,126.87	\$1,441,438.43	\$415,163.06	\$14,560.00	\$0.00	\$0.00	\$429,723.06
Sewer	\$1,127,636.52	\$783,297.36	\$253,433.26	\$18,000.00	\$0.00	\$0.00	\$271,433.26
Total	\$2,636,763.39	\$2,224,735.79	\$668,596.32	\$32,560.00	\$0.00	\$0.00	\$701,156.32

2) Billing Charges

	2022	2023	1st Qtr 2024	2nd Qtr. 2024	3rd Qtr. 2024	4th Qtr. 2024	Total 2024
Water	\$3,083,747.26	\$3,490,165.22	\$849,216.36	\$0.00	\$0.00	\$0.00	\$849,216.36
Sewer	\$6,661,980.99	\$6,885,871.54	\$1,704,883.16	\$0.00	\$0.00	\$0.00	\$1,704,883.16
Total	\$9,745,728.25	\$10,376,036.76	\$2,554,099.52	\$0.00	\$0.00	\$0.00	\$2,554,099.52

3) Capacity Fees

	2022	2023	1st Qtr. 2024	2nd Qtr. 2024	3rd Qtr. 2024	4th Qtr. 2024	Total 2024
Water	\$41,133.13	\$39,615.00	\$61,850.00	\$0.00	\$0.00		\$61,850.00
Sewer	\$40,438.12	\$116,925.50	\$61,850.00	\$0.00	\$0.00		\$61,850.00
Total	\$81,571.25	\$156,540.50	\$123,700.00	\$0.00	\$0.00	\$0.00	\$123,700.00

4) Assessment Revenue

	2022	2023	2024	Total 2024
1st Half	\$164,451.34	\$109,578.58	\$65,229.55	\$65,229.55
2nd Half	\$141,199.87	\$84,707.87	\$0.00	\$0.00
Total	\$305,651.21	\$194,286.45	\$65,229.55	\$65,229.55

Cash in Bank	As of 04/10/24	As of 04/09/23
	\$24,984,942.11	\$16,991,372.27
*Does not allow for future expenses		
Loan Payment Due 07/01/24	\$2,500,000.00	\$2,500,000.00
Balance Available	\$22,484,942.11	\$14,491,372.27