

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
APRIL 11, 2017**

1. OPENING

The April 11, 2017 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Carlisle at 1:00p.m. The Pledge of Allegiance was led by Mr. Albers. Mr. Fox, Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were Lee Conkel, CJ Gilcher, Kathy Killen, John Albers, and those members of the public who signed the April 11, 2017 sign-in sheet.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a motion, second by Mr. Fox, to approve the Agenda as presented. Vote, all aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Fox made a motion, second by Mr. Kretzmann to approve the minutes of the Board meeting of March 28, 2017. Vote, all aye. Motion carried.

4. PAYMENT OF BILLS

Mr. Carlisle moved to approve payment of the bills as presented. Mr. Kretzmann seconded. Vote, all aye. Motion carried.

5. COMMUNICATIONS

Mr. Carlisle stated that he reviewed the letter from Southgate Corporation.

6. PUBLIC COMMENTS

There were no public comments at this time.

7. GENERAL MANAGER'S REPORT

WTP & ELEVATED STORAGE TANK OWDA LOAN TERM SHEET:

Mrs. Killen presented the Board with the WTP & Elevated Storage Tank OWDA loan term sheet for signature. She stated that OWDA made a correction to the original loan term sheet regarding the first loan payment due.

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WTP & ELEVATED STORAGE TANK BID:

Mr. Conkel stated that they had the pre-construction meeting last Friday for the Water Treatment Plant. He stated that he sent out the addendum today for the Water Treatment Plant and Elevated Storage Tank and will open the bids again next Wednesday at 11:00 a.m. and 2:00 p.m.

WELL FIELD SEARCH:

Mr. Conkel stated that they did get a definitive answer from the gentleman out east close to National Trails. He stated that this gentleman did not want wells on his property. Mr. Conkel stated that he will continue to review adjacent properties to see what can be worked with.

GENERAL NOTE REVISIONS; CMS REVISIONS; STANDARD DRAWING REVISIONS:

Mr. Conkel stated that he and Mr. Gilcher would review the "marked up" copies that Mr. Carlisle gave him and get back with him regarding these.

Mr. Conkel stated that he handed out the CMS Revisions and that by the next Board meeting he will give the board the Standard Drawing Revisions.

PATASKALA AGREEMENT:

Mr. Conkel stated that he met with the City of Pataskala last week. Much discussion followed.

FAIRFIELD COUNTY UTILITY AGREEMENT:

Mr. Conkel stated he met with Fairfield County and discussed billing rates that the District and Fairfield County charge each other for use of each other's systems.

JEFFERSON WATER & SEWER DISTRICT AGREEMENT:

Mr. Conkel stated that he met with Jefferson Water & Sewer District to discuss the agreement the District had with them. Discussion of negotiated water purchase followed.

8. OFFICE MANAGER'S REPORT

Mrs. Carrelli was attending the Licking County Chamber Safety meeting.

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Mrs. Killen presented with Resolution 2017-021 for signatures only as it was passed during the meeting of March 28, 2017

9. ATTORNEY'S REPORT

Mr. Albers stated that he appreciated the opportunity to work with District.

Mr. Albers asked the Board about their meeting schedule and how often they would like him to attend. Mr. Carlisle stated that he felt once per quarter would be sufficient. Mr. Albers stated that an attorney would need to be present for executive session when discussing litigation. Mr. Albers asked the Board to let him know when they need him to attend.

Mr. Albers recommended the Board have him review the meeting minutes prior to the Board meeting.

Mr. Albers recommended the Board have him review the resolutions prior to the Board meeting.

10. EXECUTIVE SESSION

Mr. Carlisle made a motion, second by Mr. Kretzmann to go into Executive Session at 1:27 p.m. to discuss pending litigation.

Carlisle.....yes
Kretzmann....yes
Fox.....yes

MOTION CARRIED.

Mr. Carlisle made a motion, second by Mr. Fox to return from Executive Session.

Carlisle.....yes
Kretzmann....yes
Fox.....yes

MOTION CARRIED.

RETURNED FROM EXECUTIVE SESSION AT 1:47 P.M.

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11. ADDITIONAL PUBLIC COMMENTS

There were no additional public comments at this time.

12. TRUSTEES' COMMENTS

Mr. Fox stated that the District needs to work on discussions with other entities to get the utilities moving toward 310 North. Much discussion followed.

Mr. Carlisle stated that he would like to have roll call votes after every motion and resolution during the meetings. He stated that he feels that the Board owes that to the public.

Mr. Carlisle welcomed Cari Parra to the District.

Mr. Fox asked if legal counsel needs to review the agenda prior to each meeting. Mr. Carlisle stated that the Board follows the "Roberts Rule of Order". Mr. Carlisle stated that he would like the "additional public comments" item removed from the agenda.

13. ADJOURNMENT

Mr. Fox made a motion, second by Mr. Carlisle that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 3:00 p.m.

ATTEST: 
LAWRENCE KRETZMANN, SECRETARY

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69 ZELLERS LANE, PATASKALA, OH 43062

740-927-0410

REGULAR BOARD MEETING

April 11, 2017

SIGN BELOW:

NAME

ADDRESS

PHONE