

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
APRIL 25, 2017**

1. OPENING

The April 25, 2017 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Carlisle at 1:00p.m. The Pledge of Allegiance was led by Mr. Conkel at the Financial/Audit Committee meeting at Noon. Mr. Fox, Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were Lee Conkel, CJ Gilcher, Kathy Killen, Patrick Kasson, and those members of the public who signed the April 25, 2017 sign-in sheet.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a motion, second by Mr. Fox, to approve the Agenda with an amendment to move up the executive session after the approval of minutes and payment of bills. Upon Roll Call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Kretzmann made a motion, second by Mr. Fox to approve the minutes of the Board meeting of April 11, 2017. Upon Roll Call vote, all voted aye. Motion carried.

4. PAYMENT OF BILLS

Mr. Kretzmann moved to approve payment of the bills as presented. Mr. Fox seconded. Upon Roll Call vote, all voted aye. Motion carried.

5. EXECUTIVE SESSION

Mr. Carlisle made a motion, second by Mr. Kretzmann to go into Executive Session at 1:04 p.m. to discuss pending litigation, legal counsel Patrick Kasson being present.

Carlisle.....yes
Kretzmann....yes
Fox.....yes

MOTION CARRIED.

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Phone (740)927-0410 Fax (740)927-4700

Mr. Carlisle made a motion, second by Mr. Fox to return from Executive Session.

Carlisle.....yes

Kretzmann....yes

Fox.....yes

MOTION CARRIED.

RETURNED FROM EXECUTIVE SESSION AT 1:22 P.M.

6. COMMUNICATIONS

There were no communications to present at this time.

7. PUBLIC COMMENTS

There were no public comments at this time.

8. GENERAL MANAGER'S REPORT

WATER TREATMENT PLANT BIDS:

Mr. Conkel stated that he received the bids and that four companies placed bids. He presented the Board with a spreadsheet showing the Board details regarding the bids. Mr. Conkel stated that he highlighted in yellow the lowest bidder which was Shook Construction. The Board acknowledged receipt of the following bids:

<u>Bidder</u>	<u>Amount of Bid</u>
Shook Construction	\$13,857,000.00
Adena Corporation	\$14,121,000.00
Danis	\$15,394,000.00
Kirk Brothers	\$15,750,000.00

SUMMIT TANK BIDS:

Mr. Conkel stated that he received the bids and that four companies placed bids. He presented the Board with a spreadsheet showing the Board details regarding the bids. Mr. Conkel stated that he highlighted in yellow the lowest bidder which was Caldwell. The Board acknowledged receipt of the following bids:

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<u>Bidder</u>	<u>Amount of Bid</u>
Phoenix	\$2,836,700.00
Landmark	\$2,788,000.00
Caldwell	\$2,560,000.00
CBI	\$2,759,000.00

OWDA/LOAN RESOLUTION:

Mr. Conkel presented the Board with copies of the updated Water Capital Improvements Plan and the updated Projection scenario.

Mr. Conkel presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Kretzmann made a motion, second by Mr. Fox.

R 2017-022 RESOLUTION AUTHORIZING JOHN CARLISLE, PRESIDENT, BOARD OF TRUSTEES, SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT TO APPLY FOR, ACCEPT, AND ENTER INTO A COOPERATIVE AGREEMENT FOR CONSTRUCTION OF THE WATER TREATMENT CENTER AND SUMMIT RIDGE WATER STORAGE TOWER PROJECTS BETWEEN THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT AND THE OHIO WATER DEVELOPMENT AUTHORITY AND DECLARING AN EMERGENCY.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2017-022 WAS APPROVED.

PATASKALA MEETING:

Mr. Conkel stated he would be meeting with the City of Pataskala on Wednesday, April 26, 2017.

WELL FIELD EXPLORATIONS:

Mr. Conkel stated that he has a name of a property owner East of National Trails to contact.

2016 FINANCIAL STATEMENT:

Mrs. Killen presented a resolution for the Board's consideration and approval:

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RESOLUTION:

Mr. Fox made a motion, second by Mr. Kretzmann.

R 2017-025 RESOLUTION TO ACCEPT THE 2016 FINANCIAL STATEMENT AS PRESENTED WITH AN AMENDMENT TO ADD SUBSEQUENT EVENT FOR NEW PROJECTS.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2017-025 WAS APPROVED.

Mrs. Killen will bring the resolution to the next meeting for signature.

DEVELOPER AGREEMENT – BROADMOORE COMMONS:

Mr. Conkel stated that he received the developer agreement and the capacity fees today for Broadmoore Commons.

Mr. Conkel presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Kretzmann made a motion, second by Mr. Fox.

R 2017-023 RESOLUTION TO APPROVE THE DEVELOPMENT AGREEMENT WITH WESTPORT HOMES, INC. FOR THE BROADMOORE COMMONS, SECTION 1 AND 2 (54 LOTS) DEVELOPMENT AND TO AUTHORIZE THE GENERAL MANAGER TO EXECUTE THE AGREEMENT ON BEHALF OF THE DISTRICT.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2017-023 WAS APPROVED.

9. OFFICE MANAGER'S REPORT

Mrs. Carrelli was attending HRA training.

Mrs. Killen presented the water shut-off list.

Mrs. Killen presented a resolution for the Board's consideration and approval:

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RESOLUTION:

Mr. Carlisle made a motion, second by Mr. Kretzmann.

R 2017-024 RESOLUTION TO CERTIFY DELINQUENT CUSTOMER ACCOUNTS TO THE LICKING COUNTY AUDITOR.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2017-024 WAS APPROVED.

10. ATTORNEY'S REPORT

Mr. Albers was not present at this meeting.

11. TRUSTEES' COMMENTS

Mr. Carlisle stated that he would like to meet and get to know the employees of the District. He stated that he thought it would be to the Board's advantage that each meeting we have one employee attend so that each employee can see what the Board does and the Board could meet each one of them.

12. ADJOURNMENT

Mr. Fox made a motion, second by Mr. Kretzmann that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 1:44 p.m.

ATTEST: 
LAWRENCE KRETZMANN, SECRETARY

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69 ZELLERS LANE, PATASKALA, OH 43062

740-927-0410

REGULAR BOARD MEETING

April 25, 2017

SIGN BELOW:

NAME

ADDRESS

PHONE