

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT  
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES  
AUGUST 29, 2017**

**1. OPENING**

The August 29, 2017 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Carlisle at 1:00 p.m. The Pledge of Allegiance was led by Mr. Mourne. Mr. Fox, Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were Lee Conkel, CJ Gilcher, Kathy Killen, Josephine Carrelli, Rick Mourne, and those members of the public who signed the August 29, 2017 sign-in sheet.

Our featured employee this meeting is Mr. Rick Mourne, Wastewater collections department operator.

**2. ADOPTION OF AGENDA**

Mr. Carlisle made a motion, second by Mr. Kretzmann, to approve the Agenda as presented. Upon Roll Call vote, all voted aye. Motion carried. Agenda adopted.

**3. APPROVAL OF MINUTES**

Mr. Carlisle made a motion, second by Mr. Kretzmann to approve the minutes of the Board meeting of August 8, 2017. Upon Roll Call vote, all voted aye. Motion carried.

**4. PAYMENT OF BILLS**

Mr. Kretzmann moved to approve payment of the bills as presented. Mr. Fox seconded. Upon Roll Call vote, all voted aye. Motion carried.

**5. COMMUNICATIONS**

There were no communications to report at this meeting.

**6. PUBLIC COMMENTS**

There were no public comments at this time.

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P.O.Box 215 Etna, Ohio 43018  
69 Zellers Lane Pataskala, Ohio 43062  
Phone (740)927-0410 Fax (740)927-4700

**7. GENERAL MANAGER'S REPORT**

**WWTP 208 FACILITIES PLAN REPORT-PRIME ENGINEERING:**

Mr. Conkel presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Fox made a motion, second by Mr. Kretzmann

**R 2017-042 RESOLUTION TO APPROVE CONTRACT FOR PRIME A/E GROUP INC. TO PROVIDE THE 208 FACILITIES PLAN REPORT IN AN AMOUNT NOT TO EXCEED \$46,500.**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2017-042 WAS APPROVED.**

**WWTP SCREEN-MATERIALS ONLY AWARD RESOLUTION:**

Mr. Conkel presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Kretzmann made a motion, second by Mr. Fox

**R 2017-043 RESOLUTION TO APPROVE THE CONTRACT FOR HYDRO-DYNE ENGINEERING TO PROVIDE THE REPLACEMENT SCREEN FOR WWTP IN AN AMOUNT NOT TO EXCEED \$174,987.16**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2017-043 WAS APPROVED.**

**GEOTECH QUOTES:**

Mr. Conkel stated we received 3 quotes. He stated he would like to go with GCI. They quoted \$51/hour with a minimum 2 hour charge for a site visit.

The other two were \$53/hr and \$65/hr, both with a minimum 4 hour charge for a site visit.

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**PATASKALA UPDATE:**

Mr. Conkel stated he met with Fannin & Deagle 8/28/17 and City of Pataskala reps last Friday 8/25/17, and things seem to be going well. He should know more in a couple of weeks. Mr. Fox stated the CIP was removed and should not be in the draft.

**SUMMIT RD. WATER LINE PUBLIC MEETING:**

Mr. Conkel stated there is a public meeting scheduled for September 7, at 7:00pm at Licking Heights High School. Door hangers were left on homes of all potential customers and information was put on our website. He has received some inquiries already regarding cost and if sewer would also be coming. After the meeting all questions/answers will be put on the website.

**WTP CONSTRUCTION UPDATE:**

Mr. Conkel stated the first progress meeting will be this Thursday, August 31 at 10:00am with the contractor and engineer. The site has been cleared and they have started hauling out soils at the clear well/ raw water storage area and started the berm between the Zellers Ln residents.

**SUMMIT RD. TOWER CONSTRUCTION UPDATE:**

Mr. Conkel stated the tower came down last Tuesday, August 22. They took it apart and were able to get it done in less than 1 day. They are now working on the foundation. Mr. Conkel stated there have been a few complaints from residents regarding the construction. He has apologized and explained it is temporary and necessary. The tank has to be up in a certain time frame to be able to paint. Mr. Conkel also stated he asked what it would cost to take down the Etna tank. If they can drop it down to the foundation it would be about \$8,500. If they have to take it apart it would be around \$23,000. Mr. Conkel will speak to property owners and see if that is a possibility.

**WLDG MEETING:**

Mr. Conkel stated the West Licking Development Group meeting is Friday Sept 1 at 9:00am. Mr. Fox will attend.

**OPWC APPLICATION:**

Mr. Conkel stated that the Ohio Public Works application is due right around October 1, 2017. We will submit application but we still have an existing OPWC project, the Taylor Rd. /Palmer Rd. water line project that has not been closed out. This is out of

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our control as it is an ODOT project. Mr. Conkel stated he spoke with Sue Spiker with the county who said this Spring when they have planning committee meetings they will try to address the ODOT project issue.

**WPCLF APPLICATION:**

Mr. Conkel stated he will resubmit applications at the end of this week. These are the same applications we had last year.

**PALMERTAYLOR RD WATER & SEWER:**

Mr. Conkel stated we just received approval to start hooking people up. We have 8 grinders at the WWTP ready to go.

**MISCELLANEOUS:**

Mr. Conkel stated he had a just cause for termination hearing last week with Jobs and Family Services regarding Rhonda Loomis. They were on the phone for over an hour and were not able to complete the hearing. It will be rescheduled to complete the remainder of hearing.

WWTP property was surveyed this week and there is a corral and other storage items on District property on the North property line. Mr. Conkel will contact owner give them 30-45 days to remove property.

**8. OFFICE MANAGER'S REPORT**

Mrs. Carrelli presented a copy of the water shut off list. She stated that there were 39 door tags distributed and as of today there were still 28 customers scheduled to have their water service disconnected tomorrow.

Mrs. Carrelli presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Kretzmann made a motion, second by Mr. Fox.

**R 2017-044 RESOLUTION TO CERTIFY DELINQUENT CUSTOMER ACCOUNTS TO THE LICKING COUNTY AUDITOR.**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2017-044 WAS APPROVED.**

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**MISCELLANEOUS:**

Mr. Carlisle stated that the Board wanted to meet each employee and welcomed Mr. Mourné to the meeting.

Mr. Mourné introduced himself and discussed his daily operations in the District.

September 18, 2017 is the date the Board will be providing breakfast for all employees at the ops building on Gale Rd.

**9. ATTORNEY'S REPORT**

Mr. Albers was not present at this meeting.

**10. EXECUTIVE SESSION**

There was no executive session at this meeting.

**11. TRUSTEES' COMMENTS**

Mr. Kretzmann wanted to know if Mr. Gilcher would be attending the public meeting on September 7. He will be attending.

Mr. Fox asked if we would have information on Beechwood Trails, flat rate vs metered rate sewer charges. Mr. Conkel stated he would have the information at the next meeting.

Mr. Fox also stated he was speaking to a resident from City of Lancaster and was told they determine their sewer rate for the year during the winter months to not account for outside use. Mr. Fox thought it was an interesting concept.

Mr. Carlisle asked if Palmer/Georgian Dr. paving was complete. Mr. Gilcher stated base is down and paving should be finished today. It is also supposed to be striped today. Total cost of \$18,000

**12. ADJOURNMENT**

Mr. Fox made a motion, second by Mr. Kretzmann that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 1:29p.m.

ATTEST:   
LAWRENCE KRETZMANN, SECRETARY

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P.O. BOX 215, ETNA, OH 43018

69 ZELLERS LANE, PATASKALA, OH 43062

740-927-0410

REGULAR BOARD MEETING

August 29, 2017

SIGN BELOW:

NAME

ADDRESS

PHONE