

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
December 11, 2018**

1. OPENING

The December 11, 2018 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Carlisle at 3:00 p.m. The pledge of allegiance was led by Mrs. Killen. Mr. Fox, Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were Lee Conkel, Kathy Killen, CJ Gilcher, Josephine Carrelli, Stacy Pollock, and those members of the public who signed the December 11, 2018 sign-in sheet.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a motion, second by Mr. Fox, to approve the Agenda as presented. Upon Roll Call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Kretzmann made a motion, second by Mr. Fox to approve the minutes of the Board meeting of November 27, 2018. Upon Roll Call vote, all voted aye. Motion carried.

4. PAYMENT OF BILLS

Mr. Fox moved to approve payment of the bills as presented. Mr. Kretzmann seconded. Upon Roll Call vote, all voted aye. Motion carried.

5. COMMUNICATIONS

There were no communications at this time.

6. PUBLIC COMMENTS

Brad Bush with Wichert Insurance presented the renewal for the General Liability Insurance.

Mr. Carlisle made a motion, second by Mr. Fox

**R 2018-064 RESOLUTION TO ACCEPT THE GENERAL LIABILITY
INSURANCE PROPOSAL PRESENTED BY WICHERT INSURANCE FOR
THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER**

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O.Box 215 Etna, Ohio 43018

69 Zellers Lane Pataskala, Ohio 43062

Phone (740)927-0410 Fax (740)927-4700

DISTRICT FOR THE YEAR 2019, EFFECTIVE DECEMBER 25, 2018, IN THE AMOUNT OF \$47,279.00 AWARDED TO SELECTIVE.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2018-064 WAS APPROVED.

7. GENERAL MANAGER'S REPORT

WATER TREATMENT PLANT CONSTRUCTION UPDATE:

Mr. Conkel circulated pictures of the progress being done. Contractors are working on chemical piping, getting pumps and motors aligned, painting pipes, wiring equipment and working on 18" sanitary sewer this week to connect to the existing collections system. He stated they are about one month behind schedule due to the weather and some changes that were made.

SUMMIT TANK CONSTRUCTION UPDATE:

Mr. Gilcher stated he just completed the final walk through. There were some minor issues the contractor needs to finish to complete the job. The filling of the tank should start the week of 12/17/18.

REFUGEE ROAD WATER LINE CONSTRUCTION UPDATE:

Mr. Conkel stated 2 of the vaults have been installed. One on SR 40 feeding the Flying J and Kirkersville and one on Refugee and Watkins Rd. The one on Watkins and SR 40 will need to be relocated due to an issue with the location of the water line.

IPRV PROJECT:

Mr. Conkel stated the IPRV project is complete. We ended up with 197 IPRV installations.

RO CONCENTRATE LINE:

Mr. Conkel stated he is still waiting to give a recommendation to the Board and will have that at the next Board Meeting.

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RATE STUDY:

Mr. Conkel stated they came back with a recommendation that was too high. Mr. Conkel reviewed it and adjusted some of the numbers and they are back to the drawing board with it.

WELLFIELD TEST:

Mr. Conkel stated it would be put out to bid in the next week and opening bids in the next month to get a test well on US 40 across from National Trails.

MISC:

Mr. Conkel informed the Board that Cari Parra, the billing clerk, has submitted her resignation and her last day will be 12/21/18. We will be reviewing the resumes submitted from the last posting.

Mr. Gilcher thanked the Board for the Christmas dinner last Friday and said everyone had a good time.

8. OFFICE MANAGER'S REPORT

Mrs. Carrelli presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Kretzmann made a motion, second by Mr. Fox.

**R 2018-065 RESOLUTION TO REMOVE DEFERRED WATER AND
SANITARY SEWER SPECIAL ASSESSMENTS AS THEY HAVE BEEN
PAID IN FULL BY FIRST OHIO TITLE INSURANCE AGENCY, LTD.**

Parcel# 025-067866-00.000	Project # 10233/deferred sewer assessment	\$2,723.45
	Interest	\$4,013.42
	Check# 155100	\$ 6,736.87
	Project# 10234/Deferred Water Assessment	\$2,360.15
	Interest	\$3,554.54
	Check# 155097	\$5,914.69

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2018-065 WAS
APPROVED.**

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9. ATTORNEY'S REPORT

Mr. Albers was not present at this meeting.

10. EXECUTIVE SESSION

Mr. Carlisle moved to adjourn into executive session pursuant to Ohio Revised Code 121.22 (G) (3), Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

Seconded by Mr. Fox

Kretzmann.....yes
Fox.....yes
Carlisle.....yes

MOTION CARRIED.

Entered executive session at 3:19pm

Mr. Kretzmann made a motion, second by Mr. Fox to return from Executive Session.

Kretzmann.....yes
Fox.....yes
Carlisle.....yes

Motion Carried.

Returned from Executive Session at 3:55 P.M.

11. TRUSTEES' COMMENTS

There were no trustee comments at this meeting.

12. ADJOURNMENT

Mr. Fox made a motion, second by Mr. Kretzmann that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 4:00p.m.

ATTEST: 
LAWRENCE KRETZMANN, SECRETARY

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69 ZELLERS LANE, PATASKALA, OH 43062

740-927-0410

REGULAR BOARD MEETING

December 11, 2018

SIGN BELOW:

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>
Stacy Pollock	175 S. 3 RD ST, Ste 100 Columbus, OH 43215	614-324-0163
Brad Bush	5991 Chandler Court Westerville, Ohio 43082	614-428-9040