

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT  
P.O. BOX 215, ETNA, OH 43018**

**SPECIAL BOARD MEETING MINUTES  
December 18, 2019**

**1. OPENING**

The December 18, 2019 Special Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 3:00 p.m. The pledge of allegiance was led by Mr. Kretzmann. Mr. Platte, Mr. Kretzmann, and Mr. Hagy were present at roll call. Also present were CJ Gilcher, Kathy Killen, Josephine Carrelli, and those members of the public who signed the December 18, 2019 sign in sheet.

**2. ADOPTION OF AGENDA**

Mr. Kretzmann made a motion, second by Mr. Platte, to approve the Agenda as presented.

Upon Roll Call vote, All voted aye. Motion carried. Agenda adopted.

**3. GENERAL MANAGER'S REPORT**

**TO REVIEW, DISCUSS, AND TAKE POSSIBLE ACTION ON THE "DENIAL OF WATER SERVICE" TO 3993 HAZELTON ETNA ROAD, PATASKALA, OH UNDER SECTION 8 OF THE CITY OF PATASKALA/SWLCWSD WATER SERVICE CONTRACT:**

Mr. Gilcher stated there is a property in Harrison Township located at 3993 Hazleton Etna Rd, just north of the Scotland Ridge Development that is in need of public water because their well has gone bad. This property is in the District's service territory. The City of Pataskala has a main directly across the street and the District currently has no water service in this area. Mr. Gilcher stated per the 2004 water service contract between the District and the City of Pataskala, under Section 8, any entity can deny service to a parcel or property and assign those service rights to the other entity. Mr. Gilcher stated the District will deny service and assign those rights to the City of Pataskala if they so choose to take the parcel. Mr. Gilcher provided a letter for review and approval to send to the City outlining the above.

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Mr. Kretzmann made a motion, second by Mr. Hagy to approve the letter Mr. Gilcher presented to be sent to the City of Pataskala, denying service to 3993 Hazelton Etna Rd and assigning those service rights to the City of Pataskala.

Upon roll call vote, all voted aye. Motion carried.

**4. PUBLIC COMMENTS**

Mr. Jim Duffy asked about the leak adjustment recently approved for Cumberland Trails Condos. He stated they have had many adjustments for leaks and asked if they had a pressure reduction system like they have at Jardon Manor if that would help the leak issues they continue to have. Mr. Gilcher stated it would not as the pressure at Jardon Manor is much higher than it is at Cumberland Trails Condos.

Mr. Hagy stated a proactive approach for Cumberland Trails would be for them to start making those connection repairs to avoid future leaks in the future.

Mr. Gilcher stated it was a service connection that broke. The District has the same issue throughout the system. It is part of system age. Mr. Gilcher stated any water loss is paid for. The only charges that are adjusted are sewer charges.

Mr. Duffy asked about the Meadow Dr customer who was connected to water for 20 years without the District's knowledge. He asked if that would be considered theft of service. Mrs. Carrelli stated a permit was issued for water and sewer, the District just does not have any record of the water inspections. It is hard to say that is done illegally. The customer has been paying a flat rate sewer only bill for the last 20 years though so depending on the average water use, there may not be any loss of the water charges. Mr. Duffy also asked again regarding people being turned off for non-payment and going back to their well. He asked if we need to have a loss prevention person to check to make sure people who should not be connected are not connected. Mrs. Carrelli stated if a customer gets turned off for non-payment, they still pay a minimum bill. She also stated we do go out and verify customers who should be off are still off.

Mr. Duffy stated due to the recent turmoil in the Board, he thinks changes need to be made to the rules regarding how the Board operates. He suggested adopting some type of lame duck rule. He also thought the Board members should communicate with the entities regarding how the appointments are made and that could help prevent some issues in the future. He asked if there were any rules regarding how the Board is formed. Mr. Kretzmann stated Ohio Revised Code 6119 is the basis on which the Board operates. It was judicially ordered to adopt that format. The Board also follows By Laws that outline how members are appointed

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**5. TRUSTEES' COMMENTS**

There were no trustee comments.

**6. ADJOURNMENT**

Mr. Platte made a motion, second by Mr. Hagy that the meeting would be adjourned.

Upon Roll Call vote, all voted aye.

The meeting was adjourned at 3:16 p.m.

ATTEST:

  
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**ROB PLATTE, SECRETARY**



## *Southwest Licking Community Water & Sewer District*

Mailing: P.O.Box 215  
Etna, Ohio 43018

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Pataskala, Ohio 43062

Phone: 740.927.0410  
Fax: 740.927.4700

Website: [www.swlcws.com](http://www.swlcws.com)

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December 18, 2019

Mr. Chris Sharrock  
City of Pataskala – Utility Director  
621 West Broad Street  
Pataskala, OH 43062

Re: Denial of Water Service – 3993 Hazelton-Etna Road, Harrison Township, Licking County, Ohio

Dear Mr. Sharrock,

The Southwest Licking Community Water and Sewer District (“District”) desires to exercise its right under Section 8 “Denial of Service” of the “Water Service Contract” executed by the City of Pataskala (“City”) pursuant Ordinance Number 2004-3557 and by the District pursuant to Resolution Number 2004-075 for the following property located in Harrison Township, Licking County, Ohio:

Parcel Number – 025-072348-00.000

Let this correspondence serve as the written notice of the denial of service and the subsequent assignment of water service rights of the said parcel to the City per the contract.

Please provide written notice to my attention of the denial or acceptance of water service rights to the parcels above.

If you have any questions please feel free to contact me at any time.

Best Regards,

*Christopher Gilcher*

Christopher (CJ) Gilcher  
Utilities Superintendent

Cc: Board of Trustees  
File

Attachment



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69 ZELLERS LANE, PATASKALA, OH 43062

740-927-0410

SPECIAL BOARD MEETING

December 18, 2019 3:00PM

SIGN BELOW:

NAME

ADDRESS

PHONE

Jim Duffy

27 Daisy Dr