

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
FEBRUARY 10, 2015**

1. OPENING

The February 10, 2015, Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 1:00p.m. The Pledge of Allegiance was led by Mr. Kretzmann. Mr. Meade, Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were Don Rector and Kathy Killen, and those members of the public who signed the February 10, 2015 sign-in sheet.

2. ADOPTION OF AGENDA

Mr. Carlisle made a motion, second by Mr. Kretzmann, to approve the Agenda as presented. Vote, all aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Carlisle made a motion, second by Mr. Kretzmann to table the minutes of the Board meeting of January 27, 2015 until the next Board meeting of February 24, 2015. Vote, all aye. Motion carried.

4. PAYMENT OF BILLS

Mr. Kretzmann moved to approve payment of the bills as presented. Mr. Carlisle seconded. Vote, all aye. Motion carried.

5. COMMUNICATIONS

Mr. Rector presented to the Board an invitation from the Pataskala Chamber of Commerce. A luncheon is being held on February 17, 2015 at the Barn on York for those interested in attending.

Mr. Rector presented a quarterly report that he received from an engineering firm, Haven & Sawyer.

6. PUBLIC COMMENTS

There were no public comments at this time.

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7. GENERAL MANAGER'S REPORT

OPERATIONS REPORT:

ANNUAL REPORT OF THE DISTRICT 2014:

Mr. Rector stated that he gave the Board an electronic version of the Annual Report of the District 2014 and presented the Board with a hard copy for their convenience to share with their respective township trustees, etc. Mr. Rector wanted to give thanks to District employees: Mr. Gilcher, Mr. Weaver, Mr. Pennington, and Mr. Sims for keeping track of all the information that was placed into this report. Mr. Rector stated that he would like to place this report on the District's website.

Mr. Carlisle made a motion, second by Mr. Kretzmann to approve the Annual Report of the District 2014 as presented. Vote, all aye. Motion carried.

Mr. Meade stated that the pictures placed in this report were great and that everyone did a wonderful job in putting this all together.

Mr. Kretzmann requested that Mr. Rector take a copy of this report to the City of Pataskala at his meeting tomorrow.

WELL #6 – LAYNE CHRISTENSEN – NOTICE OF COMMENCEMENT:

Mr. Rector presented a resolution for approval.

RESOLUTION:

Mr. Kretzmann made a motion, second by Mr. Meade.

**R 2015-013 RESOLUTION TO APPROVE THE NOTICE OF
COMMENCEMENT FOR THE WELL NO. 6 PROJECT CONTRACT WITH
LAYNE CHRISTENSEN COMPANY.**

Kretzmann.....yes
Meade.....yes
Carlisle.....yes

MOTION CARRIED.

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WELL NO. 6 – LAYNE CHRISTENSEN – PAY ESTIMATE #1:

Mr. Rector presented a resolution for approval.

RESOLUTION:

Mr. Kretzmann made a motion, second by Mr. Meade.

R 2015-014 RESOLUTION TO APPROVE PAY ESTIMATE #1 AND OPWC DISBURSEMENT REQUEST #1 FOR THE DRINKING WATER WELL NO. 6 PROJECT AND;

THE ENGINEER HAS REVIEWED AND RECOMMENDS FOR APPROVAL PAY ESTIMATE #1 AND OPWC DISBURSEMENT REQUEST #1 IN THE AMOUNT OF \$25,011.12 TO LAYNE CHRISTENSEN COMPANY.

Kretzmann.....yes
Meade.....yes
Carlisle.....yes

MOTION CARRIED.

PURCHASE OF NEW TRUCKS:

Mr. Rector stated that he has already been pre pricing vehicles with Coughlin Automotive. Mr. Rector stated that he would prefer to utilize Coughlin Automotive rather than the State bidding process because typically with the State bidding process, a District employee would have to travel to Dayton or Middletown to pick up the vehicle. Mr. Rector stated that the last two District vehicles purchased were with Coughlin Automotive and stated that the transition went really smooth and it kept the buying local.

Mr. Rector stated that the District budgeted to purchase two vehicles this year. He stated that this would put the District's fleet into a manageable situation. Mr. Rector stated that moving forward; the goal is to purchase vehicles on a rotating schedule.

Mr. Rector stated that the F150 regular cab truck would be used in the Water Department for service orders, etc. He stated that the F150 extended cab truck would

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be utilized by Mr. Gilcher, while Mr. Gilcher's existing truck would be moved to the Water Department.

Mr. Rector stated that they had been looking at the F150's versus the F250's based on what the Water Department does. Mr. Kretzmann asked what the price difference was. Mr. Rector stated that surprisingly the F250's are around the same price as the F150's or possibly a little cheaper, however they are bigger, there is more to maintain, etc.

Mr. Carlisle stated that he was concerned about the resale value, and that the F250's probably had a better resale value than the F150's. He also stated that if the F250's were around the same price and since they have a heavier body and a heavier frame that he would prefer the District purchase those. Mr. Carlisle stated that the F250's may be a little more to maintain cost wise, but he felt that they would be a better investment for the long haul due to their resale value, durability, etc.

Mr. Carlisle asked that Mr. Rector do some more research on the F150's and F250's and bring it back to the Board at their next meeting for further review. Mr. Rector stated that he would indeed bring back more information for the next meeting.

Mr. Meade stated that his concern would be that by the time we sell our vehicles that they will be worn out and have little resale value. Mr. Carlisle stated that based on the rotating vehicle schedule that Mr. Rector proposes that this shouldn't be a problem in the future.

Mr. Duffy asked if the District had thought about utilizing the green flashing safety lights as the State vehicles do. Mr. Carlisle stated that those are above standard costs, but is a good point and we would have to look into that in the future. Mr. Rector stated that the District has ODOT standard safety lights for our vehicles.

Mr. Meade asked about the 30 day temporary tag. Mrs. Killen stated that the District gets government tags which are free, but they usually take a few weeks to get processed.

Mr. Kretzmann stated that the Board will not be approving the vehicle resolutions at this meeting, but will wait until next meeting for further review.

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ETNA TOWNSHIP WELL FIELD REGULATIONS-UPDATE:

Mr. Rector stated that a joint meeting is potentially scheduled for April, 28, 2015 at Etna Township. Mr. Carlisle stated that the Ohio EPA was very pleased and commended the SWLCWSD and Etna Township for embarking on this endeavor. Mr. Carlisle stated that the Ohio EPA would like to be present at this meeting as well. Mr. Carlisle stated that the Ohio EPA said that this is groundbreaking for them and the townships.

Mr. Rector presented the high user report.

Mr. Rector presented the tap fee report for January 2015.

8. OFFICE MANAGER'S REPORT

Mrs. Loomis was not present at this meeting.

9. ATTORNEY'S REPORT

Ms. O'Keefe was not present at this meeting.

10. EXECUTIVE SESSION

Executive session was not requested at this meeting.

11. ADDITIONAL PUBLIC COMMENTS

There were no additional public comments.

12. TRUSTEES' COMMENTS

Mr. Carlisle thanked Mr. Duffy for bringing up some good points regarding vehicle safety lights.

Mr. Kretzmann asked if the 2014 District Annual Report should be in the library. Mr. Rector stated that it would be placed on the District website. Mr. Rector stated that the CCR report would be placed in the library.

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13. ADJOURNMENT

Mr. Carlisle made a motion, second by Mr. Kretzmann that the meeting would be adjourned. Vote, all aye. The meeting was adjourned at 1:29 p.m.

ATTEST:



JOHN CARLISLE, SECRETARY