

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
February 12, 2019**

1. OPENING

The February 12, 2019 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Carlisle at 3:00 p.m. The pledge of allegiance was led by Mrs. Killen. Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were Lee Conkel, Kathy Killen, Josephine Carrelli, CJ Gilcher, and those members of the public who signed the February 12, 2019 sign-in sheet.

2. ADOPTION OF AGENDA

Mr. Carlisle made a motion, second by Mr. Kretzmann, to approve the Agenda as presented. Upon Roll Call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Carlisle made a motion, second by Mr. Kretzmann to approve the minutes of the Board meeting of January 29, 2019. Upon Roll Call vote, all voted aye. Motion carried.

4. PAYMENT OF BILLS

Mr. Carlisle moved to approve payment of the bills as presented. Mr. Kretzmann seconded. Upon Roll Call vote, all voted aye. Motion carried.

Mr. Kretzmann asked about the attorney bill regarding telephone calls to board members. He thought it would be best if the attorney was at the meeting when needed to discuss with all 3 board members. Mr. Carlisle asked to add this item to the agenda to discuss at the next meeting.

5. COMMUNICATIONS

There were no communications to report.

6. PUBLIC COMMENTS

There were no public comments.

7. GENERAL MANAGER'S REPORT

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O.Box 215 Etna, Ohio 43018

69 Zellers Lane Pataskala, Ohio 43062

Phone (740)927-0410 Fax (740)927-4700

WATER TREATMENT PLANT CONSTRUCTION UPDATE:

Mr. Conkel stated the detention tanks and clear wells have been filled. They continue equipment start up. The manufacturer of the filters and RO skids will be in next week to start those up and will take approximately two weeks. The generator has been tested. They are also working on the epoxy floor coating.

SUMMIT TANK CONSTRUCTION UPDATE:

Mr. Conkel stated the contractor finished filling the tank with one million gallons last night. That will have to sit for 24 hours and the Bac-Ts will be done.

SUMMIT ROAD WATER LINE CONSTRUCTION UPDATE:

Mr. Conkel stated the water line should be fully in service by the end of next week. We have had 4 customers sign the voluntary assessment so far and numerous phone calls about it.

REFUGEE ROAD WATER LINE CONSTRUCTION UPDATE:

Mr. Conkel stated Refugee Rd is complete besides the MPRV start up next week and lots of clean up remaining.

KARR WELL FIELD-RESOLUTION:

Mr. Conkel presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Kretzmann made a motion, second by Mr. Carlisle.

R 2019-006 RESOLUTION

1. WHEREAS THE DISTRICT IS IN NEED OF INSTALLING THE KARR WELLFIELD No. 01 TEST WELL, AND
2. WHEREAS THE GENERAL MANAGER SOLICITED BIDS FROM CONTRACTING COMPANIES AND THE DISTRICT RECEIVED BIDS FROM NATIONAL WATER SERVICES, LLC IN THE AMOUNT OF \$115,830.00; BOONE WATER SERVICES, INC. AT \$134,960.00 AND LAYNE, INC AT \$147,300.00 THE GENERAL MANAGER RECOMMENDS THAT THE DISTRICT ENTER INTO A CONTRACT WITH NATIONAL WATER SERVICES, LLC TO COMPLETE THE PROPOSED TEST WELL AND APPURTENANCES, AND
3. THEREFORE THE BOARD OF TRUSTEES APPROVES THE CONTRACT FOR NATIONAL WATER SERVICES, LLC TO PROVIDE THE KARR WELLFIELD No. 01

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TEST WELL IN AN AMOUNT NOT TO EXCEED \$115,830.00 AND HEREBY AUTHORIZES THE PRESIDENT OF THE BOARD OF TRUSTEES TO SIGN THE AWARD ATTACHED HERETO AND THE NOTICE TO PROCEED, AND

4. **THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2019-006 WAS APPROVED.

RO CONCENTRATE LINE:

Mr. Conkel stated the bids open March 5, 2019.

8. OFFICE MANAGER'S REPORT

Mrs. Carrelli had nothing to present.

9. ATTORNEY'S REPORT

Mr. Albers was not present.

10. EXECUTIVE SESSION

There was no executive session.

11. TRUSTEES' COMMENTS

Mr. Kretzmann stated he was curious about the urgency about the telephone calls with the attorney. He would like to be able to have all board members speak to the attorney at the same time at a board meeting.

12. ADJOURNMENT

Mr. Kretzmann made a motion, second by Mr. Carlisle that the meeting would be adjourned. Upon Roll Call vote, all voted aye.
The meeting was adjourned at 3:08 p.m.

ATTEST: 
LAWRENCE KRETZMANN SECRETARY

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REGULAR BOARD MEETING

February 12, 2019

SIGN BELOW:

NAME

ADDRESS

PHONE