

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O. BOX 215, ETNA, OH 43018

(740) 927-0410

BOARD MEETING MINUTES

January 26, 2016

1. OPENING

Mr. Kretzmann called the January 26, 2016 meeting of the Board of Trustees of the Southwest Licking Community Water and Sewer District to order at 1:00 pm. Mr. Kretzmann and Mr. Carlisle were present at roll call. Mr. Meade was absent. Also present were Don Rector, and Rhonda Loomis.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a Motion to adopt the Agenda. Mr. Carlisle seconded. Vote, all aye. Agenda was adopted.

3. APPROVAL OF MINUTES

Mr. Carlisle made a Motion to approve the Board Meeting Minutes from January 12, 2016. Mr. Kretzmann seconded the Motion. Vote, all aye. Minutes of the meeting approved.

4. PAYMENT OF BILLS

Mr. Kretzmann made a Motion, which was seconded by Mr. Carlisle, to pay the bills as presented. Vote, all aye. Motion was approved. Mr. Kretzmann motioned that Mr. Carlisle be acting Treasurer in Mr. Meade's absence. Mr Carlisle seconded, motion passed.

5. COMMUNICATIONS/WRITTEN PUBLIC COMMENTS

OWDA Letter for President's signature verifying loan balances reviewed as correct by Mr. Rector and Ms. Killen.

Union Township Zoning letter concerning a property on Beaver Run Road, as it pertains to lot splits at National Trails. No issue per the General Manager.

Information on training opportunities through OEPA distributed to board.

6. PUBLIC COMMENTS

None

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7. GENERAL MANAGER'S REPORT

a. Presented Resolution 2016-008 to purchase a 2016 F-250 extended cab truck for the collections department. Heavy duty truck needed as it hauls generators and heavier tools. Mr. Rector reported he compared with State Bids and this is a good deal. Motion by Mr. Carlisle, seconded by Mr. Kretzmann to pass Resolution 2016-008. Upon roll call, all voted aye.

b. Presented the December 2015 vehicle mileage and fuel report to the board for review.

c. Presented the Office Report. Tap fees are at approximately \$52,000 so far this year. Mr. Carlisle stated that new development of approximately 60 homes in the Watkins Grove, Phase 2 and 3 is a go. Discussion on the two developers. Mr. Rector commented on Broadmoor Commons in Pataskala's process as a mixed use. The property is between Summit and Taylor. Mr. Rector's goal is to keep as much from Annette's lift station and direct it to the Summit lift station. Mr. Rector is trying to bring the two developers, parties together.

d. Mr. Rector reported that the West Licking Fire Department can to do a control burn on the property next door. Date has not been set. Mr. Jack Trenish is the POC and he will be back visiting the property on Friday January 29, 2016 to confirm.

e. Mr. Rector reported CJ Gilcher is back from extended sick leave and Lonnie Maynard will be back on February 1, 2016 from his work injury with no restrictions. Mr. Carlisle inquired about downgrading Mr. Wagner's salary back down upon Mr. Maynard's return. Mr. Rector stated that is affirmative.

f. Mr. Rector discussed projects in the field including Amazon and the bores that will be in the next few weeks.

8. OFFICE MANAGER'S REPORT

a. Resolution to approve certification of delinquents: Resolution 2016-009 to certify delinquents to the Licking County Auditor. Motion by Mr. Kretzmann, seconded by Carlisle. Upon roll call, all voted aye. Resolution 2016-009 was approved.

b. Shutoff list for review. Ms. Loomis stated no terminations were done in December due to the holidays therefore the list is longer.

9. ATTORNEY'S REPORT

Ms. O'Keefe asked Mr. Rector if he received a copy of the transcripts sent by Dropbox. Mr. Rector stated that was affirmative. Discussion of the brief, which is being prepared and is

due Monday, February 1, 2016. Mr. Kretzmann asked how long a document it would be. Ms. O'Keefe stated there is a maximum of 20 pages. Mr. Kretzmann asked for ^{her} copy to all board members after filed. Ms. O'Keefe will do so.

10. EXECUTIVE SESSION

None.

11. ADDITIONAL PUBLIC COMMENTS

None.

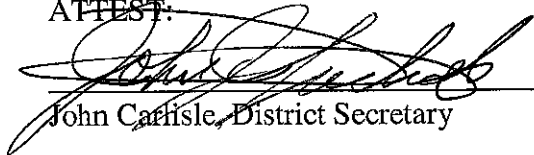
12. TRUSTEE COMMENTS

None

14. ADJOURNMENT.

Mr. Kretzmann made a Motion to adjourn and Mr. Carlisle seconded. The meeting was adjourned at 1:21 pm.

ATTEST:



John Carlisle, District Secretary