

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

BOARD MEETING MINUTES

January 29, 2019

1. OPENING

The January 29, 2019 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Fox at 3:00 p.m. The pledge of allegiance was led by Mr. Conkel. Mr. Fox, Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were Lee Conkel, Kathy Killen, Josephine Carrelli, CJ Gilcher, John Albers, and those members of the public who signed the January 29, 2019 sign-in sheet.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a motion, second by Mr. Carlisle, to approve the Agenda as presented. Upon Roll Call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Carlisle made a motion, second by Mr. Kretzmann to approve the minutes of the Board meeting of January 8, 2019. Upon Roll Call vote, all voted aye. Motion carried.

4. PAYMENT OF BILLS

Mr. Kretzmann moved to approve payment of the bills as presented. Mr. Carlisle seconded. Upon Roll Call vote, all voted aye. Motion carried.

5. COMMUNICATIONS

Mr. Conkel distributed a copy of the letter being sent to customers who are eligible for a voluntary assessment to connect to the Cable/Summit Rd water line. He also stated we received an award from the Auditor of State for a good financial audit.

6. PUBLIC COMMENTS

There were no public comments.

7. GENERAL MANAGER'S REPORT

WATER TREATMENT PLANT CONSTRUCTION UPDATE:

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O.Box 215 Etna, Ohio 43018
69 Zellers Lane Pataskala, Ohio 43062
Phone (740)927-0410 Fax (740)927-4700

Mr. Conkel stated they made the 16" water line tie in on York Rd and continue to work on the plant interior.

SUMMIT TANK CONSTRUCTION UPDATE:

Mr. Conkel stated they still need to complete a couple of items before they can start filling the tank. They are also waiting on the weather to break. They have to fill a small amount first and do not want it to freeze and cause damage to the inside of the tank.

SUMMIT ROAD WATER LINE CONSTRUCTION UPDATE:

Mr. Conkel stated they have filled the lines at Cable, Summit and Woodside. They have been pressure tested and everything is good. The first bac-t test came back bad and they are sampling again today.

REFUGEE ROAD WATER LINE CONSTRUCTION UPDATE:

Mr. Conkel stated they have a couple of items to finish and have quite a bit of clean up to do.

KARR WELL FIELD UPDATE-RESOLUTION:

Mr. Conkel stated we received 3 bids. One from National Water System at \$115,830, one from Boone Water Systems, Inc. at \$134,960 and one from Layne at \$147,300.

Mr. Conkel presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Fox made a motion, second by Mr. Kretzmann.

R 2019-003 RESOLUTION

- 1. WHEREAS THE DISTRICT IS IN NEED OF INSTALLING THE KARR WELLFIELD No. 01 TEST WELL, AND**
- 2. WHEREAS THE GENERAL MANAGER SOLICITED BIDS FROM CONTRACTING COMPANIES AND THE DISTRICT RECEIVED BIDS FROM NATIONAL WATER SERVICES, LLC IN THE AMOUNT OF \$115,830.00; BOONE WATER SERVICES, INC. AT \$134,960.00 AND LAYNE, INC AT \$147,300.00 THE GENERAL MANAGER RECOMMENDS THAT THE DISTRICT ENTER INTO A CONTRACT WITH**

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O.Box 215 Etna, Ohio 43018

69 Zellers Lane Pataskala, Ohio 43062

Phone (740)927-0410 Fax (740)927-4700

NATIONAL WATER SERVICES, LLC TO COMPLETE THE PROPOSED TEST WELL AND APPURTENANCES, AND

3. **THEREFORE THE BOARD OF TRUSTEES APPROVES THE CONTRACT FOR NATIONAL WATER SERVICES, LLC TO PROVIDE THE KARR WELLFIELD No. 01 TEST WELL IN AN AMOUNT NOT TO EXCEED \$115,830.00 AND HEREBY AUTHORIZES THE PRESIDENT OF THE BOARD OF TRUSTEES TO SIGN THE AWARD ATTACHED HERETO AND THE NOTICE TO PROCEED, AND**
4. **THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

Mr. Carlisle requested to go into executive session to discuss before voting on the resolution. (See executive session below)

After executive session, Mr. Kretzmann withdrew his motion and Mr. Fox withdrew his motion. This is to go back on the agenda for the next meeting.

ALEXANDRIA WELL FIELD UPDATE:

Mr. Conkel stated he has a meeting this Friday with EPA for site approval. He had a meeting with the owners and are looking to get an agreement together by June and hopefully have the testing done this fall.

RO CONCENTRATE LINE:

Mr. Conkel stated this will be advertised next week and should be ready to open up in about 2 weeks.

VOLUNTARY ASSESSMENT RESOLUTION:

Mr. Albers presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Fox made a motion, second by Mr. Kretzmann.

R 2019-004 RESOLUTION DECLARING THE NECESSITY TO CONSTRUCT POTABLE WATER FACILITIES OF THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT, LICKING COUNTY, OHIO, TO BE KNOWN AS THE SUMMIT ROAD AND CABLE ROAD WATERLINE PROJECT (HERAFTER THE "DISTRICT IMPROVEMENT PROJECT") STATING THE

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O.Box 215 Etna, Ohio 43018

69 Zellers Lane Pataskala, Ohio 43062

Phone (740)927-0410 Fax (740)927-4700

NATURE AND LOCATION OF THE PROJECT AND LOTS TO BE ASSESSED, APPROVING THE PLANS, SPECIFICATIONS, PROFILES AND ESTIMATES OF COST, STATING WHAT PORTION SHALL BE PAID BY ASSESSMENTS, STATING THE MODE OF PAYMENT AND NUMBER OF ANNUAL INSTALLMENTS, STATING WHETHER BONDS SHALL BE ISSUED IN ANTICIPATION OF THE ASSESSMENTS, AND ORDERING THE PREPARATION OF A LIST OF ESTIMATED ASSESSMENTS

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2019-004 WAS APPROVED.

8. OFFICE MANAGER'S REPORT

Mrs. Carrelli presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Carlisle made a motion, second by Mr. Kretzmann.

R 2019-005 RESOLUTION TO CERTIFY DELINQUENT CUSTOMER ACCOUNTS TO THE LICKING COUNTY AUDITOR.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2019-005 WAS APPROVED.

Mrs. Carrelli presented a copy of the water shut off list. 48 door tags were left 1/28/19 and there are still 34 customers on the list to be shut off on Wednesday January 30, 2019.

9. ATTORNEY'S REPORT

Mr. Albers provided an update on the affidavit of fact project. Mr. Albers sated he was about 90% complete with the title work and are beginning to prepare the actual affidavits of fact for recordation. There will be a final review with Mr. Conkel once it is complete.

10. EXECUTIVE SESSION

Mr. Carlisle moved to adjourn into executive session pursuant to Ohio Revised Code 121.22 (G) (8), for the purpose of considering confidential information related to negotiations with the City of Heath respecting their request for economic development assistance, and it is directly related to a request for economic

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O.Box 215 Etna, Ohio 43018
69 Zellers Lane Pataskala, Ohio 43062
Phone (740)927-0410 Fax (740)927-4700

development assistance that is to be provided or administered under Ohio Revised Code Chapter 715,
or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project
and the Board hereby determines that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

Seconded by Mr. Kretzmann

Kretzmann.....yes
Carlisle.....yes
Fox.....yes

MOTION CARRIED.

Entered executive session at 3:15pm

Mr. Fox made a motion, second by Mr. Kretzmann to return from Executive Session.

Kretzmann.....yes
Carlisle.....yes
Fox.....yes

Motion Carried.

Returned from Executive Session at 3:32 P.M.

Mr. Kretzmann withdrew his second for Resolution 2019-003 and Mr. Fox withdrew the motion. This will be on the agenda for the next meeting.

Mr. Carlisle moved to adjourn into executive session pursuant to Ohio Revised Code 121.22 (G) (1), to consider the appointment/ employment/compensation of a public employee or official.

Seconded by Mr. Kretzmann. Mr. Fox recused himself from the executive session.

Kretzmann.....yes
Carlisle.....yes
Fox.....recused

MOTION CARRIED.

Entered executive session at 3:36pm

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O.Box 215 Etna, Ohio 43018
69 Zellers Lane Pataskala, Ohio 43062
Phone (740)927-0410 Fax (740)927-4700

Mr. Carlisle made a motion, second by Mr. Kretzmann to return from Executive Session.

Kretzmann.....yes
Carlisle.....yes
Fox.....recused

Motion Carried.

Returned from Executive Session at 4:09 P.M.

11. TRUSTEES' COMMENTS

Mr. Carlisle stated he would like for the board to have Mr. Albers look into hiring C-Max. Mr. Albers stated this is an entity that provides assistance regarding employment issues and training on all levels and could be very helpful to the District.

Mr. Fox stated he thinks it would be a good idea. He would like this company to look at the employee manual, medical marijuana policy and employee reviews. Mr. Fox informed the board he would not be at the meeting on February 12, 2019.

Mr. Albers will give Mr. Conkel contact information to schedule a presentation to the board.

12. ADJOURNMENT

Mr. Kretzmann made a motion, second by Mr. Carlisle that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 4:16p.m.

ATTEST: 
LAWRENCE KRETZMANN, SECRETARY

SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT

P.O. BOX 215, ETNA, OH 43018

69 ZELLERS LANE, PATASKALA, OH 43062

740-927-0410

REGULAR BOARD MEETING

January 29, 2019

SIGN BELOW:

NAME

ADDRESS

PHONE