

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
June 11, 2019**

1. OPENING

The June 11, 2019 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Fox at 3:00 p.m. The pledge of allegiance was led by Mrs. Carrelli. Mr. Fox, Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were Lee Conkel, CJ Gilcher, Kathy Killen, Josephine Carrelli, and those members of the public who signed the June 11, 2019 sign-in sheet.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a motion, second by Mr. Fox, to approve the Agenda as presented. Upon Roll Call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Kretzmann made a motion, second by Mr. Fox to approve the minutes of the Board meeting of May 21, 2019. Upon Roll Call vote, all voted aye. Motion carried.

4. PAYMENT OF BILLS

Mr. Kretzmann moved to approve payment of the bills as presented. Mr. Fox seconded with the exception of check# 23965 and check# 3944. This decision will be made after executive session. Upon Roll Call vote, all voted aye. Motion carried.

5. COMMUNICATIONS

There were no communications to report.

6. PUBLIC COMMENTS

Mr. Jim Barleycorn from an executive search and consulting firm was at the meeting to present to the board how he could use his services in the search for a new GM.

7. GENERAL MANAGER'S REPORT

WATER TREATMENT PLANT CONSTRUCTION UPDATE:

Mr. Conkel stated the new plant has been producing water for the last

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3 weeks and doing well. He said they got the asphalt down and will probably start deconstructing the old plant within the next week or so.

SUMMIT TANK CONSTRUCTION UPDATE:

Mr. Conkel stated they are finishing up and are down to just a few items.

SUMMIT ROAD WATER LINE CONSTRUCTION UPDATE:

Mr. Conkel stated he is waiting on something from Alan with City of Pataskala in Writing stating everything is good.

REFUGEE ROAD WATER LINE CONSTRUCTION UPDATE:

Mr. Conkel stated this is going back and forth between the attorneys at this time.

2020 DRAFT BUDGETS-DISCUSSION:

Mr. Conkel asked if there were any questions regarding the draft budget. Mrs. Killen provided a brief overview of the budget and will have a resolution prepared for the next meeting.

WTP WORK SCHEDULE CHANGES-RESOLUTION:

Mr. Conkel presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Carlisle made a motion, second by Mr. Kretzmann.

R 2019-023 RESOLUTION

- 1. THE GENERAL MANAGER HAS REVISED THE COMPENSATION SECTION B-3.03, PAGE 1, OF THE EMPLOYEE HANDBOOK TO MEET THE REQUIREMENTS TO OPERATE THE NEW WATER TREATMENT FACILITY**
- 2. THE GENERAL MANAGER HAS DEEMED THIS SCHEDULE REVISION NECESSARY TO THE CONTINUED AND FUTURE SUCCESS OF THE DISTRICT**
- 3. THE GENERAL MANAGER RECOMMENDS FOR THE BOARD OF TRUSTEES TO MAKE THE REQUIRED CHANGES TO THE**

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**EMPLOYEE HANDBOOK AS PRESCRIBED EFFECTIVE JUNE 15,
2019 WITH CONDITIONS SET FORTH IN THE ATTACHED PAGE.**

4. **THAT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES AND THAT ALL DELIBERATIONS OF THE BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2019-023 WAS APPROVED.

LOOMIS SETTLEMENT AGREEMENT:

This will be discussed in executive session.

WELLFIELD UPDATE:

Mr. Conkel stated the Karr site is completely drilled and should know something within the next couple of weeks. The flood plain analysis for Alexandria is being done now and should be completed in the next couple of weeks.

8. OFFICE MANAGER'S REPORT

Mrs. Carrelli presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Fox made a motion, second by Mr. Kretzmann.

**1. R 2019-024 RESOLUTION TO REMOVE DEFERRED WATER
ASSESSMENT AS IT HAS BEEN PAID IN FULL:**

Parcel#010-017298-00.000	Project #8018/Etna US 40 Environs	\$11,225.40
	Waterline Improvements	\$15,513.45

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Check# 143234

\$26,738.85

2. **AND, RESOLUTION TO RELEASE AFFIDAVIT OF FACT FILED BY ALBERS LAW OFFICE 3/1/19.**

3. **THAT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES AND THAT ALL DELIBERATIONS OF THE BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2019-024 WAS APPROVED.

9. **ATTORNEY'S REPORT**

Mr. Albers was not present at this meeting.

10. **EXECUTIVE SESSION**

Mr. Fox moved to adjourn into executive session pursuant to Ohio Revised Code 121.22 (G) (1) To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public official.

Seconded by Mr. Carlisle

Kretzmann.....yes

Carlisle.....yes

Fox.....yes

MOTION CARRIED.

Entered executive session at 3:24pm

Mr. Carlisle made a motion, second by Mr. Fox to return from Executive Session.

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Kretzmann.....yes
Carlisle.....yes
Fox.....yes

Motion Carried.

Returned from Executive Session at 4:15P.M.

RESOLUTION:

Mr. Carlisle made a motion to approve resolution 2019-025 as presented.

**R 2019-025 RESOLUTION TO APPROVE SETTLEMENT AGREEMENT
WITH RHONDA LOOMIS.**

The motion died for a lack of a second.

11. TRUSTEES' COMMENTS

There were no trustee comments.

12. ADJOURNMENT

Mr. Carlisle made a motion, second by Mr. Fox that the meeting would be adjourned.
Upon Roll Call vote, all voted aye.
The meeting was adjourned at 4:18 p.m.

ATTEST: 
LAWRENCE KRETZMANN, SECRETARY

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P.O. BOX 215, ETNA, OH 43018

69 ZELLERS LANE, PATASKALA, OH 43062

740-927-0410

REGULAR BOARD MEETING

June 11, 2019

SIGN BELOW:

NAME

ADDRESS

PHONE

Jim BARLEYCORN

4684 BLACKLICK
EASTERN RD

614-327-6838