

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
MARCH 14, 2017**

1. OPENING

The March 14, 2017 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Carlisle at 1:00p.m. The Pledge of Allegiance was led by Mr. Conkel. Mr. Fox, Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were Lee Conkel, CJ Gilcher, Kathy Killen, and those members of the public who signed the March 14, 2017 sign-in sheet.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a motion, second by Mr. Fox, to approve the Agenda as presented. Vote, all aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Carlisle made a motion, second by Mr. Kretzmann to approve the minutes of the Board meeting of February 28, 2017. Vote, all aye. Motion carried.

4. PAYMENT OF BILLS

Mr. Fox moved to approve payment of the bills as presented. Mr. Kretzmann seconded. Vote, all aye. Motion carried.

5. COMMUNICATIONS

There were no communications items to report at this time.

6. PUBLIC COMMENTS

There were no public comments at this time.

7. GENERAL MANAGER'S REPORT

WELLFIELD:

Mr. Conkel stated that he is still in negotiations with the gentleman just east of the District. He stated that he mentioned at the last Board meeting that the gentleman was leaning towards not entering into an agreement with the District. Mr. Conkel

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stated that they have started to meet with the hydrogeologist that the District has worked within the past and are looking at other locations. Mr. Conkel stated that the property that the District has immediately south of the National Trail Raceway has never been fully vetted out to see if there is water at this location. Mr. Conkel stated that he would like to explore this option as well.

WTP/TANK BIDDING:

Mr. Conkel passed out a copy of the actual bid advertisement for the Water Treatment Plant to the Board. He stated that a pre-bid hearing is scheduled for Wednesday, April 7, 2017 at 9:00 a.m. He stated that the bids for the Water Treatment Plant are scheduled for Wednesday, April 19, 2017 at 2:00 p.m. He stated that the Water Tank bids are scheduled for Wednesday, April 19, 2017 at 10:00 a.m.

SOLICITOR:

Mr. Conkel stated that he spoke with Ms. Bobbie Corley regarding scheduling an interview with the Board. He stated that Ms. Corley had a scheduling conflict for today, but will meet with the Board on March 28, 2017 at the regular Board meeting.

AUDIT/FINANCE COMMITTEE MEETING REQUEST:

Mr. Conkel stated that he would like to make a request to have an Audit/Finance committee meeting on April 25, 2017 at Noon. Mr. Fox stated that this date would be fine.

PATASKALA/AGREEMENTS:

Mr. Conkel stated that the City of Pataskala had their meeting last night, but he has not yet reviewed the notes from this meeting. He stated that he did receive an email from Nathan stating the he and BJ would like to meet with him next Wednesday for further discussions. Mr. Fox stated that he would like the Board to know that he will not be attending those meetings.

8. OFFICE MANAGER'S REPORT

Mrs. Carrelli was not present at this meeting. She is attending the Licking County Chamber Safety meeting.

9. ATTORNEY'S REPORT

Ms. Corley was not present at this meeting.

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10. EXECUTIVE SESSION

Mr. Carlisle made a motion, second by Mr. Kretzmann to go into Executive Session at 1:12 p.m. to discuss personnel.

Carlisle.....yes
Kretzmann....yes
Fox.....yes

MOTION CARRIED.

Mr. Kretzmann made a motion, second by Mr. Carlisle to return from Executive Session.

Carlisle.....yes
Kretzmann....yes
Fox.....yes

MOTION CARRIED.

RETURNED FROM EXECUTIVE SESSION AT 1:27 P.M.

11. ADDITIONAL PUBLIC COMMENTS

There were no additional public comments at this time.

12. TRUSTEES' COMMENTS

Mr. Fox stated that he would like to meet the employees of the District. He stated that he and Mr. Carlisle discussed the possibility of providing the District staff with breakfast one morning. Mr. Carlisle stated that the Board would like to show the District employees their appreciation.

Mr. Carlisle stated he and Mr. Conkel met with Mr. Frank Rosato yesterday regarding domestic tap fees. He stated that the District was trying to help find a solution to save him some money regarding the domestic tap fees.

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Mr. Conkel presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Carlisle made a motion, second by Mr. Fox.

R 2017-017 RESOLUTION TO INCREASE PAY RATE BY \$1.00 PER HOUR, PAY RATE TO INCREASE FROM \$27.81 TO \$28.81, FOR CHAD SIMS BASED ON MERIT, AS PER THE GENERAL MANAGER'S AND THE UTILITY SUPERINTENDENT'S RECOMMENDATION, TO BE EFFECTIVE THE DISTRICT'S NEXT PAY PERIOD, BEGINNING MARCH 19, 2017.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2017-017 WAS APPROVED.

13. ADJOURNMENT

Mr. Fox made a motion, second by Mr. Kretzmann that the meeting would be adjourned. Vote, all aye. The meeting was adjourned at 1:34 p.m.

ATTEST: 

LAWRENCE KRETZMANN, SECRETARY

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69 ZELLERS LANE, PATASKALA, OH 43062

740-927-0410

REGULAR BOARD MEETING

March 14, 2017

SIGN BELOW:

NAME

ADDRESS

PHONE

Jim Duffy

27 DAISY DR