

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018
(740) 927-0410**

**BOARD MEETING MINUTES
May 12, 2015**

1. OPENING

The May 12, 2015 meeting of the Board of Trustees of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 1:00 pm. Mr. Kretzmann, Mr. Meade and Mr. Carlisle were present at roll call. Mr. Kretzmann dispensed with the Pledge of Allegiance, because the Pledge was said at the opening of the Audit and Finance Committee which occurred directly before the board meeting. Also present were Mr. Don Rector, Ms. Kathy Killen and Ms. Bobbie O'Keefe.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a Motion to adopt the Agenda, changing the time to 1:00 pm instead of 6:00 pm. Mr. Meade seconded. Vote, all aye. The Agenda was adopted.

3. APPROVAL OF MINUTES

Mr. Kretzmann moved to approve the minutes of the April 28, 2015 meeting. Mr. Meade seconded. Vote, all aye. The minutes were approved.

4. PAYMENT OF BILLS

Mr. Kretzmann made a Motion, which was seconded by Mr. Meade, to pay the bills as presented. Vote, all aye. The Motion to pay the bills was approved.

5. COMMUNICATIONS/WRITTEN PUBLIC COMMENTS

None.

6. PUBLIC COMMENTS

None.

7. GENERAL MANAGER'S REPORT

a. Resolution to Remove Agricultural Assessment for Tax List and Duplicate: Mr. Rector stated that an owner of property formerly classified as an agricultural district paid the deferred assessments in full relative to Projects #8008 and #10079. Mr. Carlisle made a Motion, which was seconded by Mr. Kretzmann, to adopt Resolution No. 2015-026 to remove the

assessments against Parcel numbers 010-017814-00.000 and 010-017820-00.000 from the Licking County Auditor's tax list and duplicate. Upon roll call vote, all voted aye. Resolution No. 2015-026 was adopted.

b. Cumberland Crossing: Mr. Rector reported that the developer for Cumberland Crossing #4 had met all requirements of the district's developer's agreement, and that the development was therefore ready to be approved for use and hook-up. Mr. Carlisle made a Motion, which was seconded by Mr. Kretzmann, to approve Resolution No. 2015-027 to permit Cumberland Crossing #4 to be available for use and hook up to the district's water and sanitary sewer system. Upon roll call vote, all voted aye. Resolution No. 2015-027 was approved.

c. Audit and Finance Committee Report: Mr. Rector stated the Audit and Finance Committee passed a motion at its meeting to recommend that the 2014 Financial Statements be approved as presented by the district board. Mr. Kretzmann made a Motion, which was seconded by Mr. Meade, to adopt Resolution No. 2015-028 and to approve the 2014 Financial Statements as presented. Upon roll call vote, all voted aye. Resolution No. 2015-028 was approved.

d. Meegan Kennels: Mr. Rector reported that he obtained the March meter readings from Pataskala for Meegan Kennels and he is trying to work out a process with the kennel owners to calculate its water and sewer usage. He also stated that the estimate was much higher than the actual usage based on the meter reading, so the owner will receive a credit for the difference.

e. Well No. 6: Mr. Rector indicated that the electrical was almost done, and the pump was selected, ordered and installed. Mr. Rector further reported that the pump had to be custom built in order to work efficiently with Well No. 5. He expects the entire project to be completed soon.

8. OFFICE MANAGER'S REPORT

None.

9. ATTORNEY'S REPORT

None.

10. EXECUTIVE SESSION

Mr. Kretzmann made a Motion to go into Executive Session to discuss pending litigation and acquisition of real estate. Mr. Meade seconded the Motion. Upon roll call vote, all voted aye. The board went into Executive Session at 1:15 pm.

Mr. Carlisle made a Motion to come out of Executive Session. Mr. Kretzmann seconded the Motion. Upon roll call vote, all voted aye. The board came out of Executive Session at 1:50 pm.

11. ADDITIONAL PUBLIC COMMENTS

None.

2. TRUSTEE COMMENTS

a. Mr. Meade: Mr. Meade indicated he had received a call from Mrs. Sager, who was concerned about water coming out of the hydrants at the Emswiler property. He said water was visible on the ground. Mr. Rector stated that bulk water suppliers were obtaining water from the hydrants, but the water was being metered and the district was being paid. He stated that the district is directing the haulers to go to strategic points in the water system so that those hydrants were being flushed more frequently. He stated that they do receive calls from residents who are concerned about theft of water, and the residents are told that the water is being metered. He also reported that employees do check and conduct inspections periodically throughout the day, and when they see that bulk water has been taken, they follow up on it. Mr. Rector circulated to the board a map that shows the approved connection points, in case board members receive calls from concerned residents.

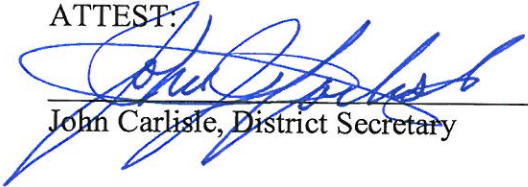
b. Mr. Carlisle: Mr. Carlisle discussed the Etna Township Economic Development Committee's (EDC) progress toward the development of a JEDD in the township. He indicated that Mr. Burkholder was telling Etna Township residents that the district board sent a letter to the EDC which requested the JEDD to share a portion of the proceeds from the JEDD with the district. Mr. Carlisle also reported that the letter by the district board was sent at a time that the township was trying to form a JEDZ, but the JEDZ was never finalized because of changes in the law. Mr. Carlisle asked the board to write another letter to the EDC stating that the district does not wish to participate in the JEDD which is currently being organized. Mr. Kretzmann stated that he did not believe another letter was necessary, and that he understood the letter previously sent applied only to the JEDZ, not to the upcoming JEDD. Mr. Rector agreed, adding that if the district wishes to request funds from the JEDD in the future, it would send another letter of request on a case-by-case basis, depending on what kind of development was being constructed in the JEDD. Mr. Rector also stated that the developer would be likely to request assistance from the JEDD, not the district. Mr. Kretzmann also stated that a request is simply a request, and that the district board understood Etna Township was under no obligation to accept its request. Since Etna Township believed it could not accept the request at the time the JEDZ was under consideration, and given that the JEDZ was never organized, Mr. Kretzmann, Mr. Meade and Mr. Rector concurred that there is no outstanding request for a portion of funds from any Etna Township JEDD.

c. Mr. Kretzmann stated that the Harrison Township Trustees and the district board members appreciate receiving notices of pending system shut-downs from the district staff.

13. ADJOURNMENT

Mr. Kretzmann made a Motion to adjourn. Mr. Meade seconded. Upon roll call vote, all voted aye. The meeting adjourned at 2:14 pm.

ATTEST:



John Carlisle, District Secretary