

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
September 11, 2018**

1. OPENING

The September 11, 2018 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Carlisle at 3:00 p.m. The pledge of allegiance was led by Mr. Gilcher. Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were Lee Conkel, Kathy Killen, Josephine Carrelli, CJ Gilcher and those members of the public who signed the September 11, 2018 sign-in sheet.

Mr. Carlisle made a motion, second by Mr. Kretzmann to excuse Mr. Fox from the meeting.

Upon Roll Call vote, all voted aye. Motion carried.

2. ADOPTION OF AGENDA

Mr. Carlisle made a motion, second by Mr. Kretzmann, to approve the Agenda as presented. Upon Roll Call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Carlisle made a motion, second by Mr. Kretzmann to approve the minutes of the Board meeting of August 28, 2018. Upon Roll Call vote, all voted aye. Motion carried.

4. PAYMENT OF BILLS

Mr. Carlisle moved to approve payment of the bills as presented. Mr. Kretzmann seconded. Upon Roll Call vote, all voted aye. Motion carried.

5. COMMUNICATIONS

There were no communications to report at this meeting.

6. PUBLIC COMMENTS

There were no public comments at this meeting.

7. GENERAL MANAGER'S REPORT

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69 Zellers Lane Pataskala, Ohio 43062

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WATER TREATMENT PLANT CONSTRUCTION UPDATE:

Mr. Conkel stated they continue to work on the interior piping. They also set the generator outside. The raw water line to the wellfield is being worked on. He also said the EQ tank was backfilled and they continue to work on the interior and roof of the admin building.

SUMMIT TANK CONSTRUCTION UPDATE:

Mr. Conkel stated there has been no additional work since the last meeting.

SUMMIT ROAD WATER LINE CONSTRUCTION UPDATE:

Mr. Conkel stated they have gone up Summit Rd to Havens Corner and went north. It appears they are going to go up Woodside Dr. next. They are keeping water behind them and getting people in service as soon as they can.

REFUFEE ROAD WATER LINE CONSTRUCTION UPDATE:

Mr. Conkel stated they continue to install water lines and should be complete in the next 30 days except for the valve vaults that have to be installed to keep the pressure down in certain areas.

LICKING HEIGHTS SCHOOL AGREEMENT:

Mr. Conkel stated the agreement is being reviewed by Licking Heights School and John Albers and hopes to have it by the next Board meeting.

WAGE ADJUSTMENTS:

This item was tabled until the next meeting.

DEFERRED ASSESSMENTS:

Mr. Conkel stated he had a meeting with John Albers regarding this process and how to get a better handle on it and will address the Board in the near future.

Mr. Kretzmann asked how they are going to get a handle on it. Mr. Conkel stated the Licking County Auditor's office should be contacting us when a property no longer

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qualifies for ag-deferred status but that is not always happening. Mr. Conkel stated we are going to be putting a notice in with the auditor with each property with a deferred assessment to hopefully avoid missing these payments in the future.

HOLLOW RD. WATER LINE:

Mr. Conkel stated we secured two of the easements and should have all of them by the next meeting.

WELLFIELD EXPLORATIONS:

Mr. Conkel stated that he continues to negotiate with the people in Alexandria for the wellfield and has a meeting tomorrow with hydro geologist and EPA regarding the wellfield by National Trails and hopes to drill that and find out what is there in the next month.

MISC:

Mr. Conkel stated he met with RCAP last week regarding USDA funding and said he would be meeting with the USDA in the next 2-3 weeks to see about getting funding for our project and that would get us the U.S.C 1926(B) protection on our resources moving forward.

8. OFFICE MANAGER'S REPORT

Mrs. Carrelli presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Carlisle made a motion, second by Mr. Kretzmann.

R 2018-047 RESOLUTION TO CERTIFY DELINQUENT CUSTOMER ACCOUNTS TO THE LICKING COUNTY AUDITOR.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2018-047 WAS APPROVED.

9. ATTORNEY'S REPORT

Mr. Albers was not present at this meeting.

10. EXECUTIVE SESSION

There was no executive session.

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11. TRUSTEES' COMMENTS

There were no trustee comments at this meeting.

12. ADJOURNMENT

Mr. Carlisle made a motion, second by Mr. Kretzmann that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 3:09 p.m.

ATTEST: 
LAWRENCE KRETZMANN, SECRETARY

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REGULAR BOARD MEETING

September 11, 2018

SIGN BELOW:

NAME

ADDRESS

PHONE