

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
July 11, 2024**

1. OPENING

The July 11, 2024, Regular Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 4:00 p.m. The Pledge of Allegiance was led by Mr. Kretzmann. Mr. Kretzmann, Mr. Stepp and Mrs. Carter were present at roll call. Also present were Jim Roberts, CJ Gilcher, Nick Eippert, Josephine Carrelli, Kathy Killen, and those members of the public who signed the sign in sheet. The meeting was also live streamed for public viewing.

2. ADOPTION OF AGENDA

Mr. Gilcher added a resolution to approve use & hookup for RCD RV Service Center. Mr. Eippert added a resolution to approve a development agreement with New River Electrical.

Mr. Kretzmann made a motion, second by Mr. Stepp, to approve the agenda as amended. Upon roll call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Kretzmann made a motion, seconded by Mr. Stepp to approve the meeting minutes from the June 17, 2024, Special Meeting and the June 27, 2024, Regular Meeting.

Upon roll call vote, all voted aye. Motion carried.

4. PAYMENT OF BILLS

Mrs. Carter moved to approve payment of the bills as presented. Mr. Stepp seconded. Upon roll call vote, all voted aye. Motion carried.

5. COMMUNICATIONS

There were no communications.

6. PUBLIC COMMENTS

There were no public comments.

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7. EXECUTIVE DIRECTOR'S REPORT

GENERAL UPDATE:

Mr. Roberts wanted to mention the OEPA public hearing for the NPDES permit for the Raccoon Creek plant is Tuesday, July 16 at 6:00pm. The meeting will take place at the Alexandria Church of Christ. Mr. Roberts, Mr. Gilcher and Mr. Eippert plan to attend. Mr. Roberts said the board is welcome to attend as well.

Mr. Roberts said he and Mr. Eippert have moved forward with some of the communications with Jersey and Union Township regarding the Board expansion. They are also working on the legal documents for the petition.

Mr. Kretzmann asked if Board compensation has been discussed yet for the new Board. He said they need to decide if the current budget for Board salary will be divided amongst the 5 members or if the budget amount for board compensation should be increased.

Mr. Eippert said there is still time to discuss this as board compensation is determined by resolution and will not be part of the petition.

Mr. Roberts said the name change discussion is still ongoing. He said they were able to get staff input and will continue to discuss the options.

8. OPERATIONS DIRECTOR'S REPORT:

RESOLUTION TO APPROVE RED CHIP FARMS BUILDING B USE & HOOKUP:

Mr. Gilcher presented a resolution for the Board's consideration and approval.

RESOLUTION:

Mrs. Carter made a motion, second by Mr. Stepp

R 2024-075

WHEREAS: THE DISTRICT ENTERED INTO A DEVELOPERS AGREEMENT WITH RRWCP COLUMBUS PROPERTY, LLC AND RRIFI BUCKEYE I, LLC FOR THE RED CHIP FARMS – BUILDING B PROJECT ON MAY 13, 2021; AND

WHEREAS: RRWCP COLUMBUS PROPERTY, LLC AND RRIFI BUCKEYE I, LLC HAS COMPLETED THE REQUIRED WATER AND SANITARY SEWER LINE IMPROVEMENTS TO THE SATISFACTION OF THE DISTRICT; AND

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THEREFORE: THE BOARD OF TRUSTEES GRANTS CONDITIONAL ACCEPTANCE AND HEREBY APPROVES THE WATER AND SEWER INFRASTRUCTURE FOR USE AND HOOK UP IN THE RED CHIP FARMS – BUILDING B PROJECT; UPON COMPLIANCE WITH AND PROVISION OF ALL ITEMS REQUIRED IN DISTRICT RULES & REGULATIONS SECTIONS 609 AND 610; AND

THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2024-075 WAS APPROVED.

RESOLUTION TO APPROVE RCD RV SERVICE CENTER PROJECT USE & HOOKUP:

Mr. Gilcher presented a resolution for the Board's consideration and approval.

RESOLUTION:

Mrs. Carter made a motion, second by Mr. Kretzmann

R 2024-076

WHEREAS: THE DISTRICT ENTERED INTO A DEVELOPERS AGREEMENT WITH TURBO GROUP, LLC. FOR THE RCD RV SERVICE FACILITY PROJECT ON SEPTEMBER 14, 2023; AND

WHEREAS: TURBO GROUP, LLC. HAS COMPLETED THE REQUIRED WATER AND SANITARY SEWER LINE IMPROVEMENTS TO THE SATISFACTION OF THE DISTRICT; AND

THEREFORE: THE BOARD OF TRUSTEES GRANTS CONDITIONAL ACCEPTANCE AND HEREBY APPROVES THE WATER AND SEWER INFRASTRUCTURE FOR USE AND HOOK UP IN THE RCD RV SERVICE FACILITY PROJECT; UPON COMPLIANCE WITH AND PROVISION OF ALL ITEMS REQUIRED IN DISTRICT RULES & REGULATIONS SECTIONS 609 AND 610; AND

THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW,

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INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2024-076 WAS APPROVED.

9. OFFICE MANAGER'S REPORT

Mrs. Carrelli had nothing to present

10. ATTORNEY'S REPORT

**RESOLUTION TO APPROVE ECONOMIC DEVELOPMENT AGREEMENT
WITH NEW RIVER ELECTRICAL CORPORATION:**

Mr. Eippert presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Kretzmann made a motion, second by Mr. Stepp

R 2024-077

**RESOLUTION TO APPROVE ECONOMIC DEVELOPMENT AGREEMENT WITH NEW
RIVER ELECTRICAL CORPORATION.**

BE IT RESOLVED BY THE BOARD OF TRUSTEES AS FOLLOWS:

- 1. THE BOARD AUTHORIZES THE BOARD PRESIDENT TO EXECUTE THE DEVELOPMENT AGREEMENT.**
- 2. THAT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL**

ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE OHIO REVISED CODE.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2024-077 WAS APPROVED.

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11. EXECUTIVE SESSION

There was no executive session.

12. TRUSTEES' COMMENTS

Mr. Stepp said he will not be at the next board meeting as he will be on vacation.

13. ADJOURNMENT

Mrs. Carter made a motion, second by Mr. Stepp that the meeting would be adjourned.

Upon Roll Call vote, all voted aye. The meeting was adjourned at 4:16 p.m.

ATTEST:



Melissa Carter, Secretary

**SWLCWSD
OFFICE REPORT
07/11/24**

1) Connection Fees Collected

	2022	2023	1st Qtr. 2024	2nd Qtr. 2024	3rd Qtr. 2024	4th Qtr. 2024	Total 2024
Water	\$1,509,126.87	\$1,441,438.43	\$415,163.06	\$227,618.70	\$0.00	\$0.00	\$642,781.76
Sewer	\$1,127,636.52	\$783,297.36	\$253,433.26	\$150,963.00	\$0.00	\$0.00	\$404,396.26
Total	\$2,636,763.39	\$2,224,735.79	\$668,596.32	\$378,581.70	\$0.00	\$0.00	\$1,047,178.02

2) Billing Charges

	2022	2023	1st Qtr 2024	2nd Qtr. 2024	3rd Qtr. 2024	4th Qtr. 2024	Total 2024
Water	\$3,083,747.26	\$3,490,165.22	\$849,216.36	\$898,008.50	\$0.00	\$0.00	\$1,747,224.86
Sewer	\$6,661,980.99	\$6,885,871.54	\$1,704,883.16	\$1,704,171.13	\$0.00	\$0.00	\$3,409,054.29
Total	\$9,745,728.25	\$10,376,036.76	\$2,554,099.52	\$2,602,179.63	\$0.00	\$0.00	\$5,156,279.15

3) Capacity Fees

	2022	2023	1st Qtr. 2024	2nd Qtr. 2024	3rd Qtr. 2024	4th Qtr. 2024	Total 2024
Water	\$41,133.13	\$39,615.00	\$61,850.00	\$3,475.00	\$0.00		\$65,325.00
Sewer	\$40,438.12	\$116,925.50	\$61,850.00	\$3,475.00	\$0.00		\$65,325.00
Total	\$81,571.25	\$156,540.50	\$123,700.00	\$6,950.00	\$0.00	\$0.00	\$130,650.00

4) Assessment Revenue

	2022	2023	2024	Total 2024
1st Half	\$164,451.34	\$109,578.58	\$65,229.55	\$65,229.55
2nd Half	\$141,199.87	\$84,707.87	\$0.00	\$0.00
Total	\$305,651.21	\$194,286.45	\$65,229.55	\$65,229.55

Cash in Bank	As of 07/10/24	As of 07/09/23
*Does not allow for future expenses	\$22,837,163.99	\$20,217,853.49
Loan Payment Due 01/01/25	\$2,500,000.00	\$2,500,000.00
Balance Available	\$20,337,163.99	\$17,717,853.49